

# BROCKHAM PARISH COUNCIL

Clerk to the Council

Mrs C M Plumb

Willow Cottage

Mill Hill Lane

Brockham

Surrey RH3 7LR

Tel: 01 737843471

Chairman

Cllr R Hammond

Tel: 01737843407

## TO ALL MEMBERS OF THE PARISH COUNCIL

Your attendance is requested at the General Meeting of the Parish Council to be held in the Pavilion, Middle Street on Monday 2<sup>nd</sup> February 2009 at 7.30 pm Committees will meet at 7.00 p.m.

Celia Plumb Clerk to the Council

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### AGENDA

1. Apologies
2. Minutes of the Meeting held on 5<sup>th</sup> January 2009 (already circulated)
3. Declaration of Interest
4. Person Responsible for Report to Parish News

**Welcome to Chairman of Mole Valley District Council,**

**Cllr Mr Derek Burt**

followed by

**Emergency Plan**

**Presentation by Mole Valley District Council – Jenni Maynard**

5. Matters Arising
6. Chairman's Report
7. Financial Report  
CCTV at Village Hall
8. Clerk's Report  
Freedom of Information
9. Parish Plan
10. Brockham School – Governor's Report
11. Youth Council for Brockham
12. Recreational Facilities including Elizabeth Bailey Field  
MVDC – Agreement of Lottery Grant for EBF
13. Brockham Website
14. Planning Matters:  
MO/2008/1706/LBC 2 Way House, Wheelers Lane Rear ext and replacement doors  
MO/2008/1734/PLA 2 Way House, Wheelers Lane Rear ext and replacement doors  
MO/2009/0018/PLA 29 Hillside Gardens Rear ext  
MO/2009/0040/PLA 2 The Smithers Ext and loft conversion  
MO/2009/0043/TFC 29 Brockham Lane Tree Surgery
15. Highways and General Purposes
16. Allotments
17. Annual Parish Meeting
18. Any Other Urgent Business

### PART 2

**PUBLIC TIME**

Approximately 8.30 p.m.

**BROCKHAM PARISH COUNCIL**

**Minutes of the General Meeting of Brockham Parish Council held on Monday 5<sup>th</sup> January 2009 at the Pavilion, Middle Street, Brockham at 7.30 pm**

153. **PRESENT:** Cllr Hammond (in the Chair)  
Cllrs Smith, Budd, Millward and Hamilton  
PC Dom Loraine, PCSOs Ivor Williams and Amy Lucas
154. **APOLOGIES:** Apologies were received from District Councillor Homewood, Luff, Washtell and Richards.
155. **MINUTES:** Minutes of the meeting held on the 1<sup>st</sup> December 2008 were approved and signed.
156. **DECLARATION OF INTEREST:**  
There were no declarations.
157. **PERSON RESPONSIBLE FOR REPORT TO PARISH NEWS:**  
Cllr Hammond agreed to submit the January report.
158. **MATTERS ARISING:**  
**War Memorial** – under Financial Report  
**Village Pump** – Local contractor already undertaken work on Cross. Cllr Millward to liaise with Cllr Budd regarding completion of the works. **IM/HB**  
**Dorking Rugby Club** – Next Management meeting 26<sup>th</sup> January. Representatives - M Smith (Poland Trust) and C Plumb (residents) await an official invitation to attend the meeting.  
**Borough Bridge** – Still awaiting repairs and have requested a salt bin at the southern side of the bridge.  
**Barriers adjacent to Church** – await a response from MVDC.  
**Dog Bins** – no news as Cllr Richards not present at meeting – Clerk to contact Dog Warden at MVDC. **CLERK**  
**Village Hall Club** – Request for additional ashtrays outside the Village Hall and the matter of CCTV being installed outside the Club. Cllrs Millward and Hamilton to liaise with the Village Hall and report to the February meeting. **IM/AH**
159. **CHAIRMAN'S REPORT:**  
The Chairman thanked Cllr Homewood for chairing the December meeting in his absence.  
Cllrs thanked the Chairman and Mrs Hammond for the Chairman's drinks in December.  
Christmas Corner – another successful evening of carols took place with monies from the Sidney Michael Poland Trust being distributed to those present. The refreshments were gratefully appreciated.  
The Chairman thanked Mr and Mrs Ross for decorating the bus shelter in Brockham Lane.  
Cllrs were reminded that the Chairman of MVDC – Cllr Derek Burt – would be attending the February Parish Council Meeting.  
MVDC next Local Forum Meeting – Beare Green Village Hall – 28<sup>th</sup> January at 7.30 p.m.

**160. FINANCIAL REPORT:**

Current Account	3352.27	
Deposit Account	15,713.76	to transfer £1,000 towards War Memorial
Reserve Account	1392.99	
War Memorial Acc/No2	4876.39	
EBF Account	834.88	

**Paid in** Contribution towards Village Weekend Toilets £50.00

**Cheques drawn –**

1039	Surrey County Playing Fields	Subs	£25.00
1040	Mrs C M Plumb	Clerk's Wages	310.73
1041	HM Revenue and Customs	Tax	77.75
1042	Petty Cash	Xmas Gifts	75.00
1043	Mr C Long	Maintenance EBF – Sept	150.00
1044	Mr C Long	Middle Street £280	
		Hillside Close £180	460.00
1045	Mr C Long	Big Field Ditch	£1,800.00
1046	Mr N Fuller	Kiln Lane Hedge	352.00
1047	Ascend	Re – website	211.50

**Approval for payment**

Submit account to Big Field Committee for £600

Maintenance work at EBF M Palmer – invoice £387.42 work completed

War Memorial up date – letter sent confirming order and asking for start date and advance payment amount.

Annual Return for the EBF needs completing for 2008 Clerk to liaise with Cllr Richards who has passbook for EBF

H M Revenue and Customs Form – held on file

MVDC Precept Form completed. Precept for 2009/2010 is £12,670. Cllr Hammond proposed and signed the form and Cllr Hamilton seconded the form and signed accordingly.

**161. CLERK'S REPORT:**

Christmas Card from Chairman of MVDC – circulated at meeting

Surrey Police were thanked for attending and assisting with the Remembrance Day Parade and have agreed to diary the event for 2009.

Letter from residents re parking in Ridge Close – Clerk to take action

Concern was expressed over the possible increase in parking charges for MVDC – letter to be sent stating how worried the Parish Council was becoming over the future of Dorking. **RH**

MVDC – Parish Emergency Plans – Jenni Maynard to attend February meeting.

MVDC – Letter sent supporting the approval for the removal of the Strood Green Reserved Site from the Development Plan and reply received from MVDC Planning Policy.

MVDC – received Lottery Agreement signed by MVDC regarding the proposed funding for the Elizabeth Bailey Field and subject to confirmation of MVDC's additional grant.

Letter re 27 Brockham Lane

MVDC – Briefing from Surrey Policing Authority

MVDC – Planning Workshop 14<sup>th</sup> January 7.00 pm Cllr Smith to attend

MVDC – Area Forum 28<sup>th</sup> January – Beare Green  
Capel Parish Council – Waste Incinerator – matter discussed but agreed to take no further action or make any donations.

**Items to be table:**

Campaign to Protect Rural England newsletter  
Glasdon Brochure  
Local Council Review  
Rural Housing Association Report  
Communities – Communities in Control – Real People, real power

**162. PARISH PLAN:**

Await timetable and priority of tasks.

**RH**

**163. BROCKHAM SCHOOL GOVERNOR'S REPORT:**

No meetings took place in January.

**164. YOUTH COUNCIL FOR BROCKHAM:**

No report available

**165. RECREATIONAL FACILITIES INCLUDING THE EBF:**

MVDC Inspection Report passed to Cllr Millward – Cllr Millward taken action on issues raised.

Consulting with residents regarding the equipment to be installed. Clarify the position regarding the drainage quotations and obtain confirmation of any monies to be forthcoming from a local charity. Meeting of the Friends of the EBF 12<sup>th</sup> January. It was agreed that notice of the meeting be circulated to the local residents. Further meeting with the Recreation Committee (Middle Street) for clarification of equipment etc. Cllrs Budd and Millward.

HB/IM

Request Friends of Elizabeth Bailey to formalise their accounts for submission to MVDC.

**166. BROCKHAM WEBSITE:**

The Web Team thanked the Parish Council for the Christmas present and requested that when it was agreed how the monies raised from the advertising was to be spent the information be posted on the Web site.

**167. PLANNING MATTERS:**

**There were no objections to the undermentioned applications:**

MO/2008/1563/PLA	15 Middle Street	Exts and window alterations
MO/2008/1564/LBC	15 Middle Street	Exts and window alterations
MO/2008/1649/PLA	7 The Close	Conservatory
MO/2008/1679/CAT	Pound Cottage, Brockham Green	Tree Surgery
MO/1689/PLA/PLA	Bramblewood Cottage Mill Hill Lane	Replacement dwelling
MO/2008/1682/PLA	The Old Cottage	Roof alterations (boundary with Betchworth)

Letter of objection to the sent regarding the undermentioned:

MO/2008/1424/PLA Noys Yard, Wheelers Lane 2 detached houses with integral garages following demolition of existing buildings and cessation of established builders yard uses.

Advice to be sought regarding the undermentioned applications regarding their lawfulness:

MO/2008/1670/PLA Dalecarlia, The Avenue Garage with dummy pitched roof  
MO/2008/1694/ECL The Steading Wheelers Lane Certificate of Lawfulness

**Decisions**

MO/2008/1563/PLA	15 Middle Street	Ext and Windows	Approved
MO/2008/1564/LBC	15 Middle Street	“ “	Approved
MO/2008/1391/PLA	29 Brockham Lane	New dwelling	Refused
MO/2008/1419/PLA	Borough/Brockham Lane	Water Monitoring Equipment	Approved
MO/2008/1426/PLA	7 Bishops Cottages	Retention of log cabin	Approved
MO/2008/1377/PLA	Brockham Barns	Amendments	Withdrawn
MO/2008/1378/PLA	Brockham Barns	Amendments	Withdrawn
MO/2008/1511/CAT	21 The Borough	Tree Surgery	No objection
MO/2008/1523/CAT	Surrey House	Tree Surgery	No objection

**168. HIGHWAYS AND GENERAL PURPOSES:**

**Bus Shelter at Nutwood Avenue** – Clerk to make further enquiries with MVDC

**Litter on Green** – Request MVDC to place extra paving slabs adjacent to the bin by the bus shelter to encourage more use.

**BW 52** – SCC have carried out an inspection and requested MVDC to include the area for 10 weekly sweeping. Problems arise from damage to the minor bridge and issues with the local landowner and access.

**Wheelers Lane flooding** – due to the ditches not being cleared hence the flooding – Mr Bartlett pursuing MVDC to clarify the position. Request local landowner to undertake ditch clearance.

**Several issues around Green** – widening of barriers adjacent to church – repair/replacement of fencing outside the Church Hall. Repair/replacement of sets around the Green – replacement glass in bus shelter – possible minimum widening to Tanners Hill to reduce problems for farm vehicles etc. Site meeting to be arranged with MVDC.

**SCC Rights of Way Officer** - inspection of Footpath 46 to A25 – removal of tree across footpath.

Issues to be raised with SCC Highway Steward – Borough Bridge, Light out junction with Middle Street/Oakdene Road. Repainting of SLOW sign south side of River Mole and narrow bridge sign to be replaced. Query position on blocked drain on Green flowing down to the River Mole.

**169. ALLOTMENTS:**

Leaking Tap at Wheelers Lane – plumber required to repair problem and clarify whether the water has now been turned off at both sites. **DR**

Seek advice regarding rear ditch at Middle Street Allotments which is causing minor flooding.

Request for seat at Middle Street Allotments – MVDC unable to assist. Cllr Hammond to make further enquiries. **RH**

Pruning of Apple Tree and further tree surgery at Wheelers Lane – Clerk to investigate the matter.

Waiting List for Allotments – review situation on allotments not being used for the original purpose. Inspection to be carried out in February/March at both sites.

Mr Baker thanked the Parish Council for the Christmas present and confirms he will still continue to oversee activities at the Middle Street site for 2009/10.

**170. REPORTS OF MEETINGS:**

Dorking Rural Transport Meeting – Newdigate 3<sup>rd</sup> December. SCC Helyn Clack chaired the meeting and local highway issues were raised. The County is trying to sort out insurance whereby Parish Councils will be able to undertake certain tasks at present on the Highways Agenda. The funding for these jobs has still to be clarified.

**171. ANY OTHER URGENT BUSINESS:**

**Annual Parish Meeting** – set a date and organise a Speaker – suggestions Surrey Air Ambulance or Friends of Surrey Hills. Decision to be made at the February Meeting.

Cllr Budd was thanked for the refreshments.

**LIGHTS OUT: 10.00 P.M.**

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**SURREY POLICE REPORT**

PC Dom Loraine reported a total of 8 offences between 1<sup>st</sup> December 2008 and 5<sup>th</sup> January 2009.

1 Domestic Report – 1 Burglary in Dwelling – 3 Burglaries of non Dwellings –  
2 Attempted burglaries of non-dwellings – 1 Autocrime Offence.