

BROCKHAM PARISH COUNCIL

Clerk to the Council
Mrs C M Plumb
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Brockham
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Tel: 01 737843471

Chairman
Cllr R Hammond
Tel: 01737843407

TO ALL MEMBERS OF THE PARISH COUNCIL

Your attendance is requested at the General Meeting of the Parish Council to be held in the Pavilion, Middle Street on Monday 2nd March 2009 at 7.30 pm Committees will meet at 7.00 p.m.

Celia Plumb Clerk to the Council

AGENDA

1. Apologies
2. Minutes of the Meeting held on 10th February 2009 (already circulated)
3. Declaration of Interest
4. Person Responsible for Report to Parish News
- 5

PRESENTATION BY JENNI MAYNARD SCC EMERGENCY PLANNING

5. Matters Arising
6. Chairman's Report
7. Financial Report
CCTV at Village Hall
8. Clerk's Report
9. Parish Plan
10. Brockham School – Governor's Report
11. Youth Council for Brockham
12. Recreational Facilities including Elizabeth Bailey Field
13. Brockham Website
14. Planning Matters:
MO/2009/0100/PLA Bay Trees, Reigate Road Loft Conversion
MO/2009/0101/CAT 15 The Borough Tree Surgery
MO/2009/0106/TFC 15 Middle Green Tree Surgery
MO/2009/0120/PLA 76 Brockham Lane Extensions
MO/2009/0130/PLA 22 Glenfield Road Extensions
15. Highways and General Purposes
16. Allotments – Meeting 14th April 2009 in the Pavilion at 7.30 pm
17. Annual Parish Meeting – 24th April 2009 in the Pavilion at 7.30 pm
18. Any Other Urgent Business

PART 2

PUBLIC TIME

Approximately 8.30 p.m

BROCKHAM PARISH COUNCIL

Minutes of the General Meeting of Brockham Parish Council held on Tuesday, 10th February 2009 at the Pavilion, Middle Street, Brockham at 7.30 pm.

172. **PRESENT:** Cllr Hammond (in the Chair)
District Cllr Homewood, Cllrs Washtell, Smith, Budd, Millward
2 Parishioners
Chairman welcomed the Chairman of MVDC – Cllr Derrick Burt
173. **APOLOGIES:** Apologies were received from Cllrs Luff, Richards and Hamilton
174. **MINUTES:** Minutes of the meeting held on the 5th January 2009 were approved and signed.
175. **DECLARATION OF INTEREST:**
District Councillor declared his interest as Chairman of the Development Control Committee at MVDC and would not take part in any voting on planning matters.
176. **PERSON RESONSIBLE FOR REPORT TO PARISH NEWS:**
Cllr Hammond had submitted brief notes to the Parish News as the print deadline had been missed due to the postponement of the meeting because of snow.
177. **MATTERS ARISING:**
War Memorial – under Finance
Village Pump – Cllr Millward reported that Mr. Palmer had completed the cross and had donated this to the Parish. Cllr Budd reported that Mr Harding would inspect the pump and report back.
Dorking Rugby Club Meeting – 26th January Celia Plumb reported on her first meeting. The Rugby Club is still in negotiation with the National Trust regarding the Head Lease but was intending submitting a planning application shortly for refurbishment of the changing rooms and additional function facilities. Issues regarding parking etc would need to be considered once the application has been lodged with MVDC. The Club requested that dog walkers refrain from crossing the pitches for health reasons.
Borough Bridge – repairs have been undertaken by SCC and it was reported that someone had kindly sanded the bridge in the recent bad weather which had been appreciated.
Dog Bins – The cost of installing a bin is approximately £220 with an additional annual emptying charge of £120. Cllrs to survey the 2 preferred sites – Middle Street near footpath behind Glenfield Road and Hillside Close – then consult with the Dog Warden at MVDC.
Village Hall Club – Cllr Millward to monitor the situation with The Village Hall regarding the installation of CCTV. The Parish Council agreed to contribute in principle towards the scheme as the Hall was considered to be a public facility. It was agreed to seek the views of Surrey Police on the matter.
178. **CHAIRMAN'S REPORT:**
MVDC – Forum Meeting – Beare Green – it was reported that this was run like a panel meeting and Parish Councillors enquired as to the cost of holding these meetings as they appeared to duplicate the Parish Forum meetings.

179. FINANCIAL REPORT:

Current Account	1,408.21	transferred £1,000 towards War Memorial	
Deposit Account	15,714.84		
Reserve Account	1,393.09		
War Memorial Acc/No2	5,838.39		
EBF Account	834.88	donation of £175 to be added from Bonfire Committee	
Cheques drawn –			
1048	Mrs C M Plumb	Clerk's Wages	310.73
1049	HM Revenue and Customs	Tax	77.75
1050	Mr M Palmer	Maintenance EBF	387.42
1051	Recreation Ground	Hire of Hall	20.00
1052	VOID		
1053	Mr Archer	Plumbing repairs WL	62.66

Received cheque from Big Field Committee for £600 their contribution towards maintenance of Big Field Ditch

War Memorial up date – letter sent confirming order and asking for start date and advance payment amount. Work taking place on cross and estimated start date mid April.

Strood Green Stores to submit to March meeting a list of suggested items for the Parish Council's consideration – agreed at July 08 meeting to purchase an item for the Stores between £500 - £1,000. The Stores are re-opening as a Community Store.

Notes received from Auditors and indication of Audit date.

180. CLERK'S REPORT

Clerk has Membership Cards for Surrey Hills and CPRE available on request

Dates for April and May Meetings – move to Tuesday 7th April and 5th May 2009

Freedom of Information Act need to adopt and maintain a publication scheme. A completed Guide and Copy of the model Scheme adopted without modification. Agreed retrospectively 1st January 2009. Scheme to be placed on the website.

MVDC – Parish Emergency Plans – following a brief discussion to was agreed to try and re-schedule the presentation for the March meeting.

MVDC – Acknowledgement regarding Development Control – Strood Green Reserved Housing site.

Capel Parish Council – Waste Incinerator for Capel - provisional success with the Judicial Review in High Court so no incinerator and planning permission quashed confirmation in 2 weeks.

Surrey Community Action – Village of the Year Competition Form Chairman to complete form

SCC – Lengthsman Programme – agreed to copy programme for Cllrs and discuss at March meeting.

Items table for Councillors perusal:

Campaign to Protect Rural England
The Bulletin – English Rural Housing
Local Council Review
Councils and Clerks
Surrey Community Action Grant Aid
Primeimpact – Events
Timberland Brochure
Wicksteed Brochure

181. PARISH PLAN:

Await timetable and priority of tasks.

182. GOVERNOR'S REPORT:

Cllr Budd reported the Opening of the Junior School Library.

Discussions are taking place regarding target settings and the admission issue for the current year. Cllrs were recommended to visit the School Website. It was hoped that the School could become involved in forming a Youth Council for Brockham.

183. YOUTH COUNCIL FOR BROCKHAM:

Hoping to establish a link with Brockham School.

184. RECREATIONAL FACILITIES INCLUDING THE EBF:

Confirmation from MVDC of Grant for EBF for £11,148 in addition to the £5,000 already granted.

Cllr Millward reported that the Friends of the Elizabeth Bailey Field had adopted a framework and appointed a Chairman, Secretary and Treasurer. Minutes were being recorded and a bank account opened. It was requested a copy of the Minutes be sent to the Parish Council. Cllr Millward reported that the Poland Trust had replied to the Friends of the EBF request for a grant towards the drainage of the Field. Cllr Millward agreed to advise the Friends on the legal issues in connection with the Parish Council. Agreement reached with Recreation Committee regarding equipment and revised plans accepted.

Cllr Millward to arrange site meeting to discuss equipment as they need to go out to consultation.

The Chairman thanked Cllrs Budd and Millward for all the hard work they were putting in to the project.

185. BROCKHAM WEBSITE:

The Web Team would like to know of any particular projects being considered regarding the monies raised from advertising. To be discussed at March meeting.

186. PLANNING MATTERS:

There were no objections to the undermentioned applications :-

MO/2008/1706/LBC	2 Way House, Wheelers Lane	Rear ext and replacement doors
MO/2008/1734/PLA	2 Way House, Wheelers Lane	Rear ext and replacement doors
MO/2009/0018/PLA	29 Hillside Gardens	Rear ext
MO/2009/0040/PLA	2 The Smithers	Ext and loft conversion
MO/2009/0061/PLA	22 Warrenne Road	Two storey rear & side ext
MO/2009/0089/PLA	95 Hillside Gardens	Conservatory

Letter to be written to MVDC regarding the amount of tree surgery being requested.

Cllr.Hammond. Request site visit by Tree Officer.

MO/2009/0043/TFC 29 Brockham Lane Tree Surgery

Cllr Washtell drew the Council's attention to the Poland Trust's desire to provide social housing in the village. The Trust intend to carry out a Housing Needs Survey and the Parish Council agreed to support the Trust and approved in principle the idea.

Decisions

MO/2008/1649/PLA	7 The Close	Conservatory	Approved
MO/2008/1679/CAT	Pound Cottage	Tree Surgery	Approved
MO/2008/1682/PLA	The Old Cottage	Alterations to roof	Approved

MO/2008/1670/PLA	Dalecarlia The Avenue Garage	Approved
MO/2008/1424/PLA	Noys Yard Wheelers Lane	2 new dwellings with integral garages following demolition of existing buildings on site and cessation of existing established builders yard uses.
	Letter from Hortons	Refused
<u>Appeals</u>		
MO/2008/0715/PLA	29 Tanners Meadow	Ext Allowed
MO/2008/0792/PLA	Betchworth Service Station	Change of Use of redundant kiosk to computer repair workshop
		Allowed

187. HIGHWAYS AND GENERAL PURPOSES:

Bus Shelter – Nutwood Avenue – await response from MVDC.

Issues around Green – site meeting with MVDC - agreement for the following works:

- Replace fence along church path next to culvert/ditch
- Extend gap in pedestrian chicane at allow better access – Church Path
- Replace small wooden and metal rail fence outside North View
- Move rubbish bin nearer to bus stop
- Repair grass edges around Green
- Replace kerbs from the main road looking down to Old School Lane, and also outside Denmark House
- Replacement glass to bus shelter on Green pending.

SCC Engineer who was dealing with the enquiry regarding a pedestrian crossing on Green now left the Council. No further news.

Outstanding jobs with SCC – SCC Highway Steward – Mr Bob Weston

82061532	Tweed Lane	instructions given EDF	12.6.08 – still not working
82096239	Old School Lane	Blocked culverts	raised job for February
82085128	Brockham Lane/Little Borough		no further work intended on footpath
82061539	Borough Bridge		Requested salt bin south side
82105409	Borough Bridge	narrow sign ordered	28.11.08 request for SLOW painting on road

82105422 Middle Street Light out junction with Oakdene Road

82105430 Kiln Lane Pot Holes

82105421 Borough Bridge Condition of Bridge

Investigating blockage of drain from Green to Borough Bridge – contact SCC

Flooding due to ditches not being cleared – problem Wheelers Lane Mr Bartlett pursuing MVDC. Written to local landowner regarding one ditch. Await news

What is the next action regarding clearance of Balchins Pond?

Report number of pot holes Middle Street entrance to Tweed Lane and down towards Tynedale Road

Enquiries to be made regarding possible path/cycle route from Brockham Park to Strood Green. Clarify whether this is in Betchworth Parish.

188. ALLOTMENTS:

Inspection of both sites to take place in March. Mr Cannon monitoring the ditch situation at the Middle Street site.

Pruning of apple tree and other tree at Wheelers Lane – work completed.

Approval given for shed at Middle Street allotments – plot no 1.

Set date for collection of allotment rents in April.

189. ANNUAL PARISH MEETING:

Request date for hire of Pavilion in April and contact Mr Kane, MVDC as possible speaker or Surrey Hills.

190. REPORTS OF MEETINGS:

MVDC Planning Meeting – Cllr Smith attended and found the meeting most informative.

191. ANY OTHER URGENT BUSINESS:

None

Chairman of MVDC addressed the meeting and said he had enjoyed the discussions
Cllr Hammond thanked Cllr Burt for attending the meeting.

PUBLIC TIME

Parishioners attended and discussed took place regarding a recent planning application and the advice given was to contact the Planning Officers at MVDC

SURREY POLICE

No report available.

PART 2

Discussion took place regarding the forthcoming opening Strood Green Stores

Meeting closed at 10.50pm

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