

BROCKHAM PARISH COUNCIL

Clerk to the Council
Mrs C M Plumb
Willow Cottage
Mill Hill Lane
Brockham
Surrey RH3 7LR

Tel: 01 737843471

Chairman
Cllr R Hammond
Tel: 01737843407

TO ALL MEMBERS OF THE PARISH COUNCIL

Your attendance is requested at the Annual General Meeting of the Parish Council to be held in the Pavilion, Middle Street on **TUESDAY 5th 2009** at 7.30 pm Committees will meet at 7.00 p.m.

Celia Plumb Clerk to the Council

AGENDA

1. Apologies
Signing of Declarations
Declaration of Interest
2. Election of Chairman
3. Election of Vice-Chairman
4. Election of Committees
Planning Committee
Highways and General Purposes
Recreation Committee
Responsible Financial Officer
Hedgerow Officer
Representation on SCAPTC
PRESENTATION BY MR TOM ARTHUR, ROAD SAFETY OFFICER FOR MVDC
5. Minutes of the Meeting held on 7th April 2009 (already circulated)
6. Person Responsible for Report to Parish News
7. Matters Arising
8. Chairman's Report
9. Financial Report
10. Clerk's Report
11. Parish Plan and Parish Emergency Plan (SCC)
12. Brockham School – Governor's Report
13. Youth Council for Brockham
14. Recreational Facilities including Elizabeth Bailey Field
15. Brockham Website
16. Planning Matters:

MO/2009/0303/PLA	Land at rear of 29 Brockham Lane	Erection of bungalow etc
MO/2009/0334/PLAH	Old Inn Lodge, Brockham Green	Porch, garden room etc
MO/2009/0335/LBC	Old Inn Lodge, Brockham Green	Porch, garden room etc
MO/2009/0338/ADV	Betchworth Park Golf Club	Replacement signage
MO/2009/0341/CC	68 Brockham Lane	Variation of Condition 3
MO/2009/0366/CAT	Brooklands, Brockham Green	Tree surgery
MO/2009/0383/PLAH	55 Middle Street	Two storey side & rear ext
MO/2009/0397/PLAH	4 The Borough	Rebuild front wall etc
17. Highways and General Purposes
Lengthsmen Scheme (SCC)
MVDC works around Green
18. Allotments – Meeting 14th April 2009 in the Pavilion at 7.30 pm
19. Annual Parish Meeting – 24th April 2009 in the Pavilion at 7.30 pm
20. Any Other Urgent Business

PART 2

PUBLIC TIME

Approximately 8.30 p.m

BROCKHAM PARISH COUNCIL

Minutes of the General Meeting of Brockham Parish Council held on Tuesday 7th April 2009 at 7.30 pm in the Pavilion, Middle Street, Brockham Green.

211. **PRESENT:** Cllr R Hammond (in the Chair)
Cllrs Washtell, Richards, Smith, Budd, Millward and
Hamilton
PC Dom Loraine and PCSO Ivor Williams – Surrey Police
212. **APOLIGIES:** Apologies were received from Cllrs Homewood and Luff.
213. **DECLARATION OF INTEREST:**
Cllr Millward declared an interest in an application in Tweed Lane.
214. **PERSON RESPONSIBLE FOR REPORT TO PARISH NEWS:**
Cllr Hammond agreed to submit the report for the April meeting.
215. **MATTERS ARISING:**
Village Pump – cross completed and Cllrs Richards/Budd to liaise with Mr Harding regarding installation on Pump. **HB/DR**
Dig Bins – site to be agreed both north and south of the River. Installation cost approximately £220 with an annual emptying charge of £120 per bin. Cllrs Hammond and Homewood to agree site meeting. **RH/MH**
Village Hall Club – CCTV problem with funding at present but the Police are in favour of any such installation.
Bus Shelter – Nutwood Avenue site placed on list with MVDC and await further news regarding funding in May.
216. **CHAIRMAN'S REPORT:**
Cllr Hammond arranging meeting with Strood Green Stores to discuss donation from the Parish Council. Suggestion put forward to support the Royal Mail Post Point – discussion took place between Cllrs and there was concern regarding the implications on other businesses in the area. Meeting now awaits the outcome of Cllrs Hammond/Homewood visit before a final decision can be made. **RH/MH**
217. **FINANCIAL REPORT:**
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|----------------------|-----------|-----------------------------------|
| Current Account | 2,679.02 | |
| Deposit Account | 12,716.82 | |
| Reserve Account | 1,393.27 | |
| War Memorial Acc/No2 | 6,838.39 | Less: £989.00 re repairs to Cross |
| EBF Account | 834.88 | |
- Paid in**
- | | | |
|--|-----------------------------|-------------|
| | Balance of allotment monies | £135.50 |
| | MVDC Half-year precept | - £6,335.00 |
- Cheques drawn –**
- | | | | |
|------|-------------------------|---------------|--------|
| 1061 | Dorking Stationers | Cartridges | 40.80 |
| 1062 | Mrs Plumb | Clerk's Wages | 310.73 |
| 1063 | H M Revenue and Customs | Tax | 77.75 |
| 1064 | Recreation Committee | Hire of Hall | 20.00 |

1065	Petty Cash	Petty Cash	30.00
1066	Dorking Stationers	Cartridge & Cash Book	54.77

Await refund of VAT claimed £582.22

Tax – Employers Annual Return to be completed P35 and P14

Big Field Management Committee - await confirmation of continuing funding for maintenance of Big Field Ditch

Agreed contractor to continue cutting hedges on Middle Street and Borough to Hillside Close

Audit date fixed for 10th July

Approved payment for East Surrey Water – Middle Street Allotments £16.80

Wheeler Lane Allotments £85.82

Subscription to SCAPTC – agreed £715.49 including £17.10 VAT

218. CLERK'S REPORT:

Date for Annual General Meeting **Tuesday** 5th May 2009 when Surrey Police - Tom Arthur, Road Safety Officer MVDC will attend.

MVDC – Parish Emergency Plans – 01 306 870610 to arrange meeting to complete form
Surrey Community Action – Village of the Year Competition Form completed by Chairman

Issue of Lengthsmen – SCC to be considered at May meeting.

Surrey Police Authority meeting 14th April 10.00 Mount Browne, Guildford no one available to attend.

MVDC Rural Area Forum – Capel Village Hall 23rd April at 7.00 pm

Betchworth Parish Council's Annual Parish Meeting 27th April 2009 in the Geoffrey Browne Room 7.30 pm

Application for shed on Middle Street Allotments – considered under Allotments

Letter from parishioner giving up allotment and thanking Council for their help over the last 12 years.

Items to be table:

Glasdon Brochure

Canine Care – Dogs Trust

CPRE newsletter

LexisNexis – Arnold Baker 8th Edition £65.00

Playground Facilities leaflet

Surrey Community Action information

Play brochures

SCC Surrey Matters

Dorking and District Preservation Society

Information Commissioner's Office and DVD

Surrey Hills Newsletter

Local Council Review circulated to Members

219. PARISH PLAN:

Chairman creating timetable for tasks to be undertaken.

SCC Emergency Plan details to be placed in the Parish News.

220. BROCKHAM SCHOOL:

Cllr Budd, School Governor, nothing to report except that County Councillor Helyn Clack had attended a performance of Romeo and Juliette at the School and was very impressed.

221. YOUTH COUNCIL FOR BROCKHAM:

Nothing to report.

222. RECREATIONAL FACILITIES TO INCLUDE THE EBF:

Cllrs Budd and Millward arranging a meeting with the Friends of the Elizabeth Bailey Field to discuss quotes regarding the drainage work. The Friends may need to apply for additional funding towards the maintenance of the project. Cllr Budd meeting MVDC regarding the grant. Cllr Millward carried out monthly inspection and litter pick of the site. Requested quote from contractor regarding overhanging branches around the boundary of the Field.

223. BROCKHAM WEBSITE:

It was reported that another advertiser was using the site. Cllr Richards reported on the forthcoming history event to be held in the Royal Oak where it was hoped to acquire more photographs and information for the history section on the site.

224. PLANNING MATTERS:

MO/2009/0132/PLA	15 Middle Street	Summerhouse, sheds & play frame	Objection noted
MO/2009/0194/CAT	3 Way House	Tree surgery	decision - No Objection
MO/2009/0207/PCL	Bramblewood Cottage	Certificate of Lawfulness	No Objection
MO/2009/0050/PLA	Land 78 Nutwood Avenue	Erection of 1 dwelling and parking	Letter of objection to be sent to MVDC

MO/2009/0224/PLA	22A Tweed Lane	Alterations to fenestration of dwelling permitted	
		MO/2006/0230	No Objection

MO/2009/0275/PLA	1 Tynedale Road	Modification to MO/2007/1953	Require more information
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MO/2009/0260/CAT	Poland Woodland	Tree Surgery	No Objection
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MO/2009/0267/CAT	14 The Borough	Tree Surgery	No Objection
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MO/2009/0271/CC	21 Wheelers Lane	To allow installation MO/2007/1953	No Objection
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Proposed development in and around Old Barley Mow Site – discussed and now await further plans.

Holly Cottage within the conservation area – concern over possible tree surgery on the large plain tree on the property. Clerk to contact the owners informing them of the need to apply for planning permission before undertaking any work on trees within the conservation area.

Decisions

MO/2009/0100/PLA	Baytrees, Reigate Road	Loft conversion with dormers	Approved
MO/2009/0120/PLA	76 Brockham Lane	Extensions	Approved
MO/2009/0043/TFC	29 Brockham Lane	Tree Surgery	Approved
MO/2009/0040/PLA	2 The Smithers	1 st Floor rear ext 7 loft conversion	Approved
MO/2009/0101/CAT	15 The Borough	Tree Surgery	No objection
MO/2009/0089/PLA	95 Hillside Gardens	Rear conservatory	Approved
MO/2009/0106/TFC	15 Middle Green	Tree Surgery	Split Decision
MO/2009/0061/PLA	22 Warrenne Road	Rer and side extensions	Withdrawn

225. HIGHWAYS AND GENERAL PURPOSES:

MVDC – await up date regarding works around the Green – widening and kerbing on Tanners Hill; Bus Shelter - glass repair; Litter Bin – adjacent to bus shelter; railings outside the Church Room; railing outside North View; condition of sets around the Green widening of barrier adjacent to Church.

Outstanding jobs with SCC –

82061532	Tweed Lane	broken light	instructions given to EDF 12.6.08
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Condition of BW 52 to be reported to SCC.

Condition of the Old Coach Road to be reported to MVDC following report in the Parish News.

Clearance work on Balchins Pond to be undertaken in the Autumn.

226. ALLOTMENTS:

Allotment meeting 14th April in the Pavilion. Ex Parish Councillor Barbara Hawkins agreed to serve coffee.

Water to be turned on at both sites.

227. REPORTS OF MEETINGS:

Annual Parish Meeting 24th April in the Pavilion – Graeme Kane, MVDC’s Sustainability Officer to give a talk on Reducing Mole Valley’s Carbon Footprint – tackling domestic energy efficiency. Cllrs Richards and Smith to serve coffee.

228. ANY OTHER URGENT BUSINESS:

Nothing to report.

PART 2

April Fool incidents dealt with.

Sale of Produce from Allotments – Agreed not to make any changes to Allotment Rule 15.

Letter to be sent to Strood Green Stores on their Opening.

SURREY POLICE:

PC Dom Loraine gave the recent crimes figures for Brockham and confirmed that Tom Arthur, Road Safety Officer MVDC and also responsible for Speedwatch would attend the May meeting.

Cllr Budd was thanked for the refreshments.

Meeting closed at 9.29 pm

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