

BROCKHAM PARISH COUNCIL

Clerk to the Council
Mrs C M Plumb
Willow Cottage
Mill Hill Lane
Brockham
Surrey RH3 7LR

Tel: 01 737843471

Chairman
Cllr R Hammond
Tel: 01737843407

TO ALL MEMBERS OF THE PARISH COUNCIL

Your attendance is requested at the General Meeting of the Parish Council to be held in the Pavilion, Middle Street on **Monday 4th January 2010** at 7.30 pm Committees will meet at 7.00 p.m.

Celia Plumb Clerk to the Council

AGENDA

1. Apologies
2. Declaration of Interest
3. Minutes of the Meeting held on 7th December 2009 (already circulated)
4. Person Responsible for Report to Parish News

PRESENTATION BY MVDC ON LARGER VILLAGES CHARACTER APPRAISAL

5. Matters Arising
6. Chairman's Report
Christmas Corner
7. Financial Report
Annual Precept
Risk Assessment
Grounds Maintenance Contracts – Freedom of Information Request
Elizabeth Bailey Field – Annual Return
8. Clerk's Report
9. Parish Plan and Parish Emergency Plan (SCC)
10. Community Issues
11. Youth Council for Brockham
Up date on ProjX
12. Recreational Facilities including Elizabeth Bailey Field
13. Brockham Website
14. Planning Matters:
MO/2009/1390/PLA Noys Yard Wheelers Lane 2 detached dwellings
MO/2009/1401/PLAH 4 Castle Gardens Rear conservatory
MO/2009/1408/PLAH Dolly Farm 74 Old School Lane Garden Room and Porch
MO/2009/1409/LBC Dolly Farm 74 Old School Lane Garden Room and Porch
15. Highways and General Purposes
16. Allotments
17. Annual Parish Meeting
18. Reports of Meetings
19. Any Other Urgent Business

PART 2

PUBLIC TIME

Approximately 8.30 p.m

BROCKHAM PARISH COUNCIL

Minutes of the General Meeting of Brockham Parish Council held on Monday 7th December 2009 in the Pavilion, Middle Street, Brockham at 7.30 pm

136. **PRESENT:** Cllr M Homewood (in the Chair)
Cllrs Washtell, Millward and Smith
2 Parishioners
PCSO I Williams together with observer from Surrey Police HQ
2 Traffic Police – Drive Smart Team
137. **APOLOGIES:** Apologies received from Cllrs Hammond, Luff, Richards, Hamilton and Budd
Surrey Police PC Dom Loraine
138. **MINUTES:**
Minutes of the meeting held on the 7th December 2009 were approved and signed.
139. **DECLARATION OF INTEREST:**
District Cllr Homewood declared his interest on Development Control Committee at MVDC and would not take part in any voting on planning matters.
140. **PERSON RESPONSIBLE FOR REPORT TO PARISH NEWS:**
Cllr Homewood undertook to try and submit a report for the Parish News bearing in mind the print deadline.
141. **MATTERS ARISING:**
Dog Bins – MVDC have installed dog bins in Hillside Close and Middle Street. Cllr Richards thanked for liaising with MVDC and moving the matter forward.
War Memorial – await installation of chain link fencing around the memorial.
Flooding at Strood Green – Cllr Homewood together with local residents and local farmers tried to eliminate the problems occurring but received no assistance from MVDC, SCC or Surrey Police even though it was an emergency. Cllr Homewood still pursuing SCC to jet the drainage system. Local Parishioner taking the matter up with the MP.
142. **CHAIRMAN’S REPORT:**
Remembrance Day Parade and rededication of the War Memorial was very successful with a large number of parishioners attending.
Congratulations to Brockham Bonfire Committee on another spectacular event despite the weather. The Police confirmed that it was a well organised event with only one minor incident reported.
Chairman’s drinks at noon on 13th December at Chairman’s home for Councillors.
Christmas Corner Carol Singing on 24th December between 7.00-8.00 – Clerk to collect funds from Poland Trust Account held at MVDC.
143. **FINANCIAL REPORT:**
Current Account 4,649.46 need to transfer money from dep acc until VAT refund received

Deposit Account 12,720.79
Reserve Account 743.72

War Memorial Acc/No2 2,186.14
EBF Account 1,021.57

Cheques drawn

1143	Petty Cash	re Christmas gifts	£100.00
1144	N J Fuller	Cutting of Kiln Lane Hedge	£201.25
1145	Recreation Ground	Hire of Pavilion	£20.00
1146	Mr C Long	Hedges Middle St & Hillside Close	£460.00
1147	Mr C Long	Maintenance of Big Field Ditch	£1,800.00
1148	MVDC	2 Dog Bins	£455.40
1149	Mr J Parker	BW 52	£170.00
1150	Mrs C M Plumb	Clerk's Wages	£386.73
1151	H M Revenue Customs	Tax	£96.60

Received from SCC £500 towards Big Field Ditch from Helyn Clack

New initiative funding SCC through local committees – suggest BW 52 – CC Helyn Clack to be contacted.

Risk Assessment – JW

SCA cheque £200 – ideas for what to spend it on - suggestion to get millennium stone cleaned and AD added spoken to Mr Anstey await figures

Approval of Precept for 2010-2011 – Cllr Washtell proposed acceptance and Cllr Millward seconded this and it was approved in principle but to be finalised at the January meeting.

Big Lottery Grant monies due to be paid into our Account this week - we have to pay the VAT on the work and claim it back.

Monies for drainage grant – must pay the contractors first then claim the monies from MVDC

To enquire about an elderly crossing sign at Poland House? Clerk to liaise with SCC Highway Steward but Cllrs felt some contribution from Poland House would be in order.

Elizabeth Bailey Field Annual Return due – pass book and form passed to Cllr Richards VAT to be claim up to end November

St Catherine's Hospice requested donation – to be considered at January meeting.

144. CLERK'S REPORT:

Representative of MVDC Standards Committee requested visit to Council meeting – agreed for February meeting.

Letter from Burleys re Grounds Maintenance Contracts of Freedom of Information Act – position explained to the meeting and letter to be sent to Burleys.

MVDC – Decision re Strong Leadership/Directly Elected Mayor – matter discussed and the majority of those present were in favour of a Directly Elected Mayor – agreed to postpone response until January meeting.

SCC Local Committee 9th December 2009

GACC – Public Enquiry refused

SCC – The Education Regulations 2007 regarding admissions - response by 8th January Cllr Budd to be consulted as Governor at Brockham Primary School.

SCC – Surrey Minerals Plan

SCA – Seasons Greetings and reminder about Village of Year Competition

Items to be table:

CPRE newsletter
Gladson brochure

145. PARISH PLAN AND PARISH EMERGENCY PLAN (SCC):

No report. Cllrs felt that during the recent flooding problems at Strood Green the Village used their own initiative and resources to deal with the emergency as there was no support from MVDC or SCC and questioned the point/need for an emergency plan.

146. COMMUNITY ISSUES:

Cllr Homewood to make enquiries with the Betchworth and Buckland Society re a possible Welcome Pack.

147. YOUTH COUNCIL FOR BROCKHAM:

Await news on ProjX – Debbie Rose. Enquire if Cllr Budd has an up date.

148. RECREATIONAL FACILITIES INCLUDING THE EBF:

Cllr Millward had attended a meeting of the Friends of the EBF where it was reported that they had a balance of £577 in hand.

Cllr Millward reported on the progress regarding the contract for the drainage at the EBF. It was agreed that the Chairman be empowered to accept the contract for the drainage works and confirm in writing to the contractors to ensure the 2009 price.

Clerk to liaise with Insurance Company regarding up to date cover.

149. BROCKHAM WEBSITE:

Await cost of Life Bus, for a day, for use at Brockham School. Cllr Budd to report.

150. PLANNING MATTERS:

There were no objections to the undermentioned applications:

MO/2009/1319/PLAH	4 Kiln Lane	Garden Room
MO/2009/1311/PLAH	73 Old School Lane	Summer House
MO/2009/1306/PLAH	rear of 1a Hillside Close	Orangery
MO/2009/1327/PLAH	29 The Borough	Single storey front ext
MO/2009/1359/ADV	The Pharmacy The Green	Advertising consent
MO/2009/1360/LBC	The Pharmacy The Green	Advertising consent
Concern was expressed over the size and roof-line of the undermentioned application:		
MO/2009/1314/PLAH	64 Nutwood Avenue	Extensions

Information received from Hortons regarding the proposed application in Wheelers Lane. Aidan Gardner, Senior Planning Officer at MVDC has requested that letters re planning applications be sent to the Planning Department and not a specific case officer.

Letters sent to MVDC re Old Barley Mow Site and 31 Tanners Meadow.

DECISIONS:

MO/2009/1196/PLAH	21 Glenfield Road	Convert garage to accommodation	Approved
MO/2009/1033/CC	Steading Wheelers Lane	Amend Condition 8	Approved
MO/2009/1059/PLAH	Greystones Chalkpit Lane	Extensions	Withdrawn
MO/2009/1076/PLAMAJ	Land south of A25	Enlargement of lake	Withdrawn
MO/2009/1141/CAT	24 The Borough	Tree Surgery	No Objection
MO/2009/1147/CAT	71-72 Old School Lane	Tree Surgery	No Objection
MO/2009/1128/TFC	4 Brew House Road	Tree Surgery	Withdrawn

MO/2009/1143/CAT	Century Cottage	Tree Surgery	Refused
MO/2009/1103PLA	Dorking Rugby Club	Changes to Pavilion	Approved
<u>Appeal</u>			
MO/2009/0050/PLA	land adj 78 Nutwood Avenue	Erection of dwelling	Withdrawn
MO/2009/0303/PLA	land rear 29 Brockham Lane	Erection of bungalow	Dismissed

151. HIGHWAYS AND GENERAL PURPOSES:

Outstanding jobs with SCC Highways-

82096239	Old School Lane	Blocked culvert raised job for February
(Environment Agency checking position)		pursue Highway Steward again
82105409	Borough Bridge	Request for SLOW painted on road – with Contractors
83019545	Whealers Lane/Middle St	Hatching at junction
83021079	Borough Bridge	repairs on going

Issues to be reported to Highways - Potholes in Tweed Lane; Old School Lane/Roothill; The Avenue and Hillside Gardens. Leaking pipe in Middle Street towards Borough Bridge and pot hole on dangerous bend to south of bridge. Pollution in ditch adjacent to Big Field behind houses in Brockham Lane – contact Environment Agency. Ash Trees on Big Field require thinning out – Cllr Homewood to raise issue at Big Field Meeting in January.

152. ALLOTMENTS:

Nothing to report.

153. REPORTS OF MEETINGS:

Local Parish Forum at Capel attended by Mr Andrew Bircher, Head of Corporate Service for MVDC, who explained the financial cut backs and other changes taking place at MVDC. County Councillor Helyn Clack gave an up date of SCC and a discussion took place on various parish issues.

Clerks Meeting at MVDC attended by Mr Andrew Bircher, MVDC who again informed those present of expected changes at MVDC.

154. ANY OTHER URGENT BUSINESS:

Await notification that work on the Village Pond has finished – then arrangements to be made for the removal of the weed.

PART 2

Surrey Police Report

PCSO Ivor Williams reported a total of 9 offences between 3rd November and 7th December. He introduced a colleague from Police Headquarters Call Centre who explained the procedure for prioritising responses. Two officers from the Traffic Division at Godstone also attended and explained the Save Drive/Stay Alive Campaign. Issues raised with police included parking problems and the VAS in Middle Street which needs recalibrating. It was requested that PCSO T Arthur attend a future meeting.

Meeting closed at 10.10 pm

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