

BROCKHAM PARISH COUNCIL

Clerk to the Council
Mrs C M Plumb
Willow Cottage
Mill Hill Lane
Brockham
Surrey RH3 7LR

Chairman
Cllr R Hammond
Tel: 01737843407

Tel: 01 737843471

TO ALL MEMBERS OF THE PARISH COUNCIL

Your attendance is requested at the General Meeting of the Parish Council to be held in the Pavilion, Middle Street on **Monday 1st March 2010** at 7.30 pm Committees will meet at 7.00 p.m.

Celia Plumb Clerk to the Council

AGENDA

1. Apologies
2. Declaration of Interest
3. Minutes of the Meeting held on 1st February 2010 (already circulated)
4. Declaration of Interest
5. Person Responsible for Report to Parish News
6. Matters Arising
7. Chairman's Report
8. Financial Report
9. Clerk's Report
10. Parish Plan and Parish Emergency Plan (SCC)
11. Community Issues
12. Youth Council for Brockham
Up date on ProjX
13. Recreational Facilities including Elizabeth Bailey Field
14. Brockham Website
15. Planning Matters:

| | | |
|-------------------|-----------------------------|----------------------------------|
| MO/2010/0049/CAT | Christ Church Brockham | Tree Surgery |
| MO/2009/1505/PLAH | One Way House Wheelers Lane | Erection of lean-to at side/rear |
| MO/2009/1506/LBC | One Way House Wheelers Lane | Erection of lean-to at side/rear |
| MO/2010/0090/CAT | Brooklands Brockham Green | Tree Surgery |
15. Highways and General Purposes
16. Allotments
17. Annual Parish Meeting
18. Reports of Meetings
19. Any Other Urgent Business

PART 2

PUBLIC TIME

Approximately 8.30 p.m

BROCKHAM PARISH COUNCIL

Minutes of the General Meeting of Brockham Parish Council held on Monday 1st February 2010 in the Pavilion, Middle Street, Brockham at 7.30 pm

Chairman welcomed Cllr David Howell, Ind Ashtead Common from the MVDC Standards Committee.

174. **PRESENT:** Cllr R Hammond (in the Chair)
District Councillor Homewood and Cllrs Washtell, Smith, Hamilton,
Richards, Millward and Budd.
PCSO Ivor Williams
Representative from Emergency Land Purchase (ELP)
175. **APOLOGIES:** Apologies were received from Cllr Luff.
176. **MINUTES:** Minutes of the meeting held on the 4th January 2010 were approved and signed.
177. **DECLARATION OF INTEREST:**
District Councillor Homewood declared his interest on the Development Control Committee at MVDC and would not take part in any voting on planning matters.
Cllr Smith declared an interest in any matters relating to parking issues in Warrenne Road.
178. **PERSON RESPONSIBLE FOR REPORT TO PARISH NEWS:**
Cllr Hammond agreed to write to February report for the Parish News.
179. **MATTERS ARISING:**
War Memorial – Clerk to contact Stone Mason regarding the installing of the chain link fence around the Memorial.
Leak near Borough Bridge – SCC confirmed that the drain was jetted and blockage cleared.

STANDING ORDERS SUSPENDED FOR SURREY POLICE REPORT

PCSO Ivor Williams reported a total of 5 offences in Brockham between 04/01/10 and 01/02/10. A domestic assault; burglary of dwelling; theft offence; driving offence and communications offence.

Parking issues were raised and also the parking of breakdown lorries around the village. Cllr Richards requested the Police to patrol Wheelers Lane, outside the School, at the end of the day and assess the situation.

Concerns over horse activity on the Big Field drawn to the attention of the Police.

180. **CHAIRMAN'S REPORT:**
The Chairman reported that nearly all the shares had been sold for the purchase of the land in Middle Street. Donations were acceptable. There were a few more days left to complete the deal. Up dates would be posted on the Parish Council website.

181. FINANCIAL REPORT:

| | | |
|----------------------|-----------|---|
| Current Account | 21,973.44 | awaiting £650 Big Field contribution |
| Deposit Account | 12,721.68 | |
| Reserve Account | 743.78 | |
| War Memorial Acc/No2 | 2,186.14 | |
| EBF Account | 1,197.16 | plus £175 donation on Bonfire Committee |

Cheques paid MVDC re Lottery monies £41,002.00 which is £275 short of agreed sum-Cllr Budd making enquiries with MVDC
Refund of VAT to end Dec 2009 - £4,782.84
Balance of Allotment rents £365

Cheques drawn

| | | | |
|------|-------------------------|--------------------------|---------|
| 1154 | Dorking Stationers | Cartridges for printer | £40.75 |
| 1155 | Mr C Long | Village Maintenance | £110.00 |
| 1156 | Mrs C M Plumb | Clerk's Wages | £386.73 |
| 1157 | H M Revenue and Customs | Tax | £96.60 |
| 1158 | Recreation Ground | Hire of Hall | £20.00 |
| 1159 | Ascend Internet Ltd | Domain Name for Web Site | £36.80 |

New initiative funding SCC through local committees – suggest BW 52

Risk Assessment – Cllr Washtell and Clerk to liaise on this matter.

SCA cheque £200 - suggestion to get millennium stone cleaned and AD added Clerk spoken to Stone Mason and await quote for work.

Monies for drainage grant – note Parish Council must pay the contractors first then claim the grant from MVDC.

Poland House in dialogue with County Councillor Helyn Clack regarding Elderly crossing sign in Kiln Lane

Elizabeth Bailey Field Annual Return completed

St Catherine's Hospice donation – confirm amount of £200 to come from Web Team (advertising revenue) and £50 from Parish Council funds. Donation of £250 to be sent to Hospice.

182. CLERK'S REPORT:

APRIL MEETING TUESDAY 6TH APRIL 2010

Await news as to whether Chairman of MVDC – Cllr Tim Hall will attend March Meeting

Reply from Burleys re Grounds Maintenance Contracts - Freedom of Information Act –

referring the Parish Council to MVDC for confirmation of their contracts with the Village.

MVDC – Decision re Strong Leadership/Directly Elected Mayo refer to Minute 144 -

December meeting Cllr Hammond completed form for MVDC.

East Surrey Rural Transport Partnership information circulated.

Village of Year Competition – await news

CPRE – Annual General Meeting Leatherhead Institute 23rd April 2010 – 6.45 pm RH/MH

Society of Local Council Clerks – Setting up and Managing Allotments 1st March –

Oxford – Clerk unable to attend as it clashes with a Parish Council meeting.

Items to be table:

Grasstex – re grass cutting

J Thomas (Southern) Ltd Sports Field Drainage and Construction

Surrey Community Action Newsletter - circulated

Surrey Hills Board Annual Review 2009 passed to Cllr Hammond

Clerks and Councils Direct

183. PARISH PLAN AND EMERGENCY PLAN:

Chairman confirmed that Messrs Hines, Clinging and Muggeridge were prepared to form a sub-committee to consider the necessary action in the event of an emergency. A suggestion was put forward regarding the purchasing of a pump in the event of flooding. To be discussed at March meeting.

184. COMMUNITY ISSUES:

Cllr Homewood to approach Betchworth Parish Council regarding their Welcome Pack. To be discussed at the March meeting.

185. YOUTH COUNCIL FOR BROCKHAM:

No news on the above. Cllr Hamilton reported that ProjX was still operating in the Village and that the youths were enjoying the various projects.

186. RECREATIONAL FACILITIES INCLUDING THE EBF:

Cllr Richards reported he had received a cheque for £175 from the Bonfire Committee towards the Elizabeth Bailey Field.

Monies received from MVDC – Lottery Grant for the equipment – now await safety report and final invoice from Monster Play.

Letter sent to Kenwards confirming acceptance of drainage quotation and now await confirmation, estimated start date and time scale. MVDC to be informed of developments.

Cllr Millward had perused the annual inspection report from MVDC and taken the necessary action. Agreed to reinstate the monthly inspection report form for insurance purposes – Cllr Millward.

Clerk to send Insurance Company a list of equipment installed at the Elizabeth Bailey Field and the Recreation Ground requesting a quote for accidental damage and theft cover.

Working party to be organised for tidying-up/painting at the Field – March Agenda.

Cllr Hamilton to obtain signs for the Elizabeth Bailey Field and Recreation Ground at an approximate cost of £30 each.

187. BROCKHAM WEBSITE:

It was confirmed that the Web Team agreed to a £200 donation being made to St Catherine's Hospice.

It was reported that Mr Bartlett was recording the history of the village and Cllr Homewood agreed to provide a brief history of the Parish Council.

188. PLANNING MATTERS:

There were no objections to the undermentioned applications -

| | | |
|-------------------|---------------------------------------|------------------------------------|
| MO/2009/1440/PLAH | 99 Hillside Gardens | Exts and Garden Building |
| MO/2009/1504/EBC | Land to West of Chalkpit Lane | Electricity Works |
| MO/2009/1477/PLAH | 19 Nutwood Avenue | Exts, conservatory & Double Garage |
| MO/2009/1532/PLAH | Barn 5 Brockham Court Farm | Detached barn-style 2bay garage |
| MO/2009/1533/LBC | Barn 5 Brockham Court Farm | Detached barn-style 2bay garage |
| MO/2009/1490/PLAH | Barn 5 Brockham Court Farm | Detached barn-style 2bay garage |
| MO/2009/1491/LBC | Barn 1 Brockham Court Farm | Detached barn-style 2bay garage |
| MO/2009/1515/PCL | 26 Oakdene Close | Certificate of Lawfulness |
| MO/2010/0018/TFC | Coach House Boxhurst Old Reigate Road | Tree Surgery |

MO/2010/0020/CAT Dell Cottage Wheelers Lane Tree Surgery
(Refer this matter to the Tree Officer for advice)
MO/2009/1462/PLAH 50 The Borough Single Storey rear exts
(concerns over the extension – refer to MVDC – object on grounds of loss of light and issues of noise).

Decisions

| | | |
|--|------------------------|--------------|
| MO/2009/1327/PLAH 29 The Borough | Pitched roof to ext | Approved |
| MO/2009/1359/ADV The Pharmacy Brockham Green | Replacement sign | Approved |
| MO/2009/1360/LBC The Pharmacy Brockham Green | Replacement sign | Approved |
| MO/2009/1401/PLAH 4 Castle Gardens | Rear conservatory | Approved |
| MO/2009/1504/EBC Land west of Chalkpit Lane | Electricity works | No Objection |
| MO/2009/1156/SCC Waste Transfer land | Old Barley Mow Sandpit | Withdrawn |

189. HIGHWAYS AND GENERAL PURPOSES:

Resident concerned over parking in Warrenne Road – Clerk to contact Mole Valley Housing Association and explain the position regarding the width of the road and parking issues

82096239 Old School Lane Blocked culvert raised job for Feb
(Environment Agency checking the position)

82105409 Borough Bridge Request for SLOW painting on road with contractors

83019545 Wheelers Lane junction Middle Street Request for hatching LETTER

83021079 Borough Bridge Repairs to surface boards
(SCC given DR number)

Clerk to contact SCC regarding the condition of the fence post on Borough Bridge.

190. ANNUAL PARISH MEETING:

Annual Parish Meeting to be held on the 30th April 2010. Surrey Hills Society to be invited to give a talk on the work of the Society. Cllr Richards agreed to serve coffee.

191. ALLOTMENTS:

Annual Meeting for the collection of rent to be held on the 13th April 2010 at the Pavilion, Middle Street, Brockham. Cllr Hamilton agreed to serve coffee.

Concerns over pollution/fumes at Wheelers Lane Allotments – Part 2

192. REPORTS OF MEETINGS:

SCAPTC – Surrey Police Meeting – Cllr Hammond awaits report of the meeting.

Big Field Management Meeting – Cllr Homewood reported that it will now be known as Brockham Big Field Community Sports Limited. He also reported that the funding from MVDC was for their changing rooms and not for the rugby club.

MVDC Forum Meeting at Beare Green – no one available to attend.

193. ANY OTHER URGENT BUSINESS:

Lamppost on A 24 adjacent to Brockham Lane requires action – Cllr Hamilton to Inspect. Bus shelter on A24 junction with Brockham Lane in poor condition -

refer to MVDC. Reported broken glass window at bus shelter on

Brockham Green – refer to MVDC. Vehicle Activated Sign in Middle Street needs

calibrating – Cllr Hammond to take action. SCC to be approached again for hatching on the corner of Wheelers Lane with Middle Street.

PUBLIC TIME

Mr Burrige, representative of ELP, gave an update on the sale of the land in Middle Street and confirmed that ELP were in dialogue with MVDC on the use of the land. Cllr Hamilton expressed his opinion that he felt the shares were too high at £500 each. Mr Burrige accepted the comment but explained due to the time scale involved it had been agreed that £500 would be a realistic sum. He confirmed that Shareholders would have an input on the use of the land.

Cllr David Howell thanked the Parish Council for allowing him to attend the meeting and said he had found it very informative.

PART 2

Whealers Lane Allotments – following a discussion it was agreed to write to MVDC.

Meeting closed at 9.45 pm

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