

# BROCKHAM PARISH COUNCIL

Clerk to the Council  
Mrs C M Plumb  
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Mill Hill Lane  
Brockham  
Surrey RH3 7LR  
Tel: 01 737843471

Chairman  
Cllr R Hammond  
Tel: 01737843407

## TO ALL MEMBERS OF THE PARISH COUNCIL

Your attendance is requested at the General Meeting of the Parish Council to be held in the Pavilion, Middle Street on **Monday 2<sup>nd</sup> August 2010** at 7.30 pm Committees will meet at 7.00 p.m.

Celia Plumb Clerk to the Council

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## AGENDA

1. Apologies
2. Minutes of the Meeting held on 5<sup>th</sup> July 2010 (already circulated)
3. Declaration of Interest
4. Person Responsible for Report to Parish News
5. Matters Arising
6. Chairman's Report
7. Financial Report
8. Clerk's Report
9. Parish Plan and Parish Emergency Plan (SCC)
10. Community Issues
11. Youth Council for Brockham- meeting 8<sup>th</sup> July 2010
12. Recreational Facilities including Elizabeth Bailey Field
13. Brockham Website
14. Planning Matters:

MO/2010/0836/PLAH	Moleside, 100 Brockham Lane	Replacement conservatory
MO/2010/0877/PLAH	16 Tynedale Road	single/pt two storey side & rear ext
MO/2010/0909/PLAH	35 Oakdene Close	part single part two storey rear ext

15. Highways and General Purposes
16. Allotments
18. Reports of Meetings
19. Any Other Urgent Business

## PART 2

**PUBLIC TIME**

Approximately 8.30 p.m

**BROCKHAM PARISH COUNCIL**

**Minutes of the General Meeting of Brockham Parish Council held on Monday 5<sup>th</sup> July 2010 in the Pavilion, Middle Street, Brockham at 7.30 pm.**

42. **PRESENT:** District Councillor Homewood (took Chair for 1st part of meeting)  
Cllr Hammond (continued in Chair following attendance at an MVDC meeting)  
Cllrs Smith, Richards, Hamilton, Millward and Budd  
PCSO Ivor Williams (Surrey Police)  
District Councillor Paul Potter attended part of the meeting
43. **APOLOGIES:** Apologies received from Cllrs Luff and Washtell
44. **MINUTES:** Minutes of the meeting held on the 7<sup>th</sup> June 2010 were approved and signed.
45. **DECLARATION OF INTEREST:**  
District Councillor Homewood declared his interest on the Development Control Committee at MVDC and would not take part in any voting on planning matters.  
Cllr Millward declared an interest in the planning application MO/2010/0702/PLAH and Cllr Smith declared an interest in the planning application MO/2010/0732/PLAH.
46. **PERSON RESPONSIBLE FOR REPORT TO PARISH NEWS:**  
Cllr Hammond agreed to submit the July report to the Parish News.
47. **MATTERS ARISING:**  
War Memorial – Dorking Advertiser ran an article on the recent damage to the fencing around the base of the memorial.  
Millennium Stone – work completed on the stone ie addition of AD and the cleaning at an agreed cost of £220 plus VAT.  
Notice Board in The Borough – Cllr Richards reported the matter was in hand.  
Village Pump – Clerk to contact Mr Hughes at MVDC regarding the repairs.  
Vehicle Activated Sign in Middle Street reported to SCC. Clerk to chase the matter up.  
Brockham Village Web Site – Cllr Hammond to contact Mr Caddick and ask him to remove all Parish Council material immediately.  
Bus Shelter – junction with Kiln Lane and Nutwood Avenue – Clerk to make enquiries with MVDC to ascertain the latest position.
48. **CHAIRMAN'S REPORT:**  
Merger of Brockham, Betchworth and Leigh Schools – the Parish Council has written to the Temporary Governing Body and SCC regarding the issues of name change etc and is awaiting replies. Letter to be written to Mr Starkie, Head Teacher thanking and wishing his every success in his retirement. Also letter to be sent to the new Head Teacher welcoming her to the Village, copies of all correspondence to be forwarded to County Councillor Helyn Clack.  
Balchins Pond – weed Cllr Hammond to contact Mr LeRay regarding its removal.  
Poland Trust Funds – MVDC to transfer monies to an account managed by the Trustees of The Poland Trust.

49. **FINANCIAL REPORT:**

Current Account	15,778.55	£129.50 transferred to WM Account re VAT
Deposit Account	12,723.67	
Reserve Account – web acc	493.88	£100 transferred to current acc re donation to Scouts Summer Camp
War Memorial Acc/No2	1,286.14	
EBF Account	1,197.16	

**Cheques drawn**

1202	Dorking Stationers	Ink Cartridges etc	31.50
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**Receipts**

	Allotment rents		6.00
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Authorisation for Membership to Surrey Hills Society

Risk Assessment – Cllr Washtell – August Meeting

Surrey Community Action cheque for £200 – the money has been used to have the millennium stone cleaned and AD added - Mr Anstey's quote of £220 accepted – work completed

Invoice received from Kenwards £17,116.23 including VAT of £2,549.23 on completion of the drainage works carried out at the Elizabeth Bailey Field.

50. **CLERK'S REPORT:**

Village of Year Competition – Cllr Hammond to organise meeting to meet Judges in September

Brockham History Society looking for a venue to keep records – enquiries to be made with Village Hall regarding Reading Room and also Cllr Hamilton to make enquiries regarding the Baptist Chapel on the Green.

Island Parking at Strood Green - MVDC Parks Department to be contacted with a view to notices being put up on the Island prohibiting parking.

MVDC Communications Questionnaire passed to Cllr Hammond for completion.

MVDC Housing Affordable Homes at Laundry Way Capel 12<sup>th</sup> July 2.00 – 5.00

SCC – Minerals Plan with CD passed to Cllr Hammond.

CrimeStoppers notice to be placed on Notice Board.

**Items to be table:**

Wicksteed Playscapes

S & C Slatter Ltd

Clerks and Councils Direct

Local Council Review

51. **PARISH PLAN AND EMERGENCY PLAN:**

Messrs Hines, Clinging and Muggerridge agreed to attend meeting to discuss plans – Cllr Hammond to organise meeting in the next couple of weeks.

52. **COMMUNITY ISSUES:**

No report.

53. **YOUTH COUNCIL FOR BROCKHAM:**

Meeting arranged for 8<sup>th</sup> July in the Pavilion for interested parties to come forward and organised a group to take the matter forward. Mrs Hamilton, Mrs Ritchie and Mrs Cummins agreed to attend. The idea to get the local children to put their ideas forward of what they would like to see in the village – this is an action arising from the

Parish Plan. Poster have been displayed around the village and the Scouts, Guides and Young Farmers have been invited to attend.

**54. RECREATIONAL FACILAITIES INCLUDING THE EBF:**

Cllr Millward gave an up to date report on the field. He stated that the grass was slow in coming through due to the particularly dry weather. The Scouts had arranged to undertake some clearance work on the field on the evening of the 7<sup>th</sup> July in appreciation for the monies given towards their summer camp trip. A further scout working party to be arranged in the Autumn.

Cllr Hamilton has placed an order for the signs for both the EBF and the Recreation Ground, which are required by law. It was agreed to arrange for a working party towards the end of August. Friends of the EBF are planning to hold another BBQ to raise funds. The contractors Kenwards have submitted their final account and on receipt of the grant from MVDC a cheque will be dispatched to them.

Consideration should be given to putting some surface down on the access path from Boxhill Way on to the Field and inspecting the access onto Ridge Close.

**55. BROCKHAM WEBSITE:**

The Web Team have been offered historical papers from Betchworth but need Archives for secure storage. Cllr Hammond to contact Mr Williams regarding the Village Hall (Reading Room) and Cllr Hamilton to contact the owner of the Baptist Chapel on the Green with a view to having storage space in the Chapel.

**56. PLANNING MATTERS:**

There were no objections to the undermentioned planning applications:

MO/2010/0732/PLAH	72 Middle Street	Single storey rear ext
MO/2010/0716/CAT	4 Oak Cottages	Tree Surgery
MO/2010/0770/PLAH	The Coach House Boxhurst	Installation of Roof Lights
MO/2010/0824/PLAH	Tumbledown Farm	Partial conversion of existing stables to ancillary accommodation

MO/2010/0825/LBC Tumbledown Farm ..... ..

The Parish Council object to the undermentioned planning applications and letters are to be sent to MVDC

MO/2010/0702/PLAH	55 Tynedale Road	Dutch Barn style storage building
MO/2010/0802/PLA	Betchworth Park Golf Club	detached building to be used as a 'half-way catering house'

**Decisions**

MO/2010/0477/PLAH	99 Hillside Gardens	Extensions	Approved
MO/2010/0490/LBC	Rowlands Pharmacy	disabled access	Approved
MO/2010/0508/LBC	Old Inn Lodge, The Green	Reroofing	Approved
MO/2010/0530/PLAH	8 Brockham Lane	Extensions side, front and rear	Approved
MO/2010/0533/CC	Wyevale Garden Centre	Relaxation of Cond 11	Approved
MO/2010/0572/LBC	Tumbledown Farm	Alterations	Approved
MO/2010/0691/CAT	Christ Church Brockham	Tree Surgery	No Objection

**57. HIGHWAYS AND GENERAL PURPOSES:**

Willow tree in River Mole by Borough Bridge No 767498 – problems re ownership of land  
Trees in River Mole by Mill Hill Lane Bridge No 772082 – problems re ownership of land  
Cllr Richards to meet SCC Bridge Engineer regarding repairs needed at Borough Bridge.

BW 52 site meeting with County Councillor Helyn Clack – some remedial resurfacing to be undertaken but the height of the footpath really needs to be raised. Await further news. Pot-hole by Borough Bridge repaired but a SCC inspection has revealed that the drain pipe nearby is probably cracked – repair requested and now placed on SCC’s ‘wish list’. Complaint from parishioner about the timing of cutting the cow parsley and verges – this work is carried out on a rolling programme, and therefore varies every year - but Cllr Hammond to contact SCC.

Big Field Ditch request to be made to County Councillor Helyn Clack for monies towards the maintenance of the ditch – she has indicated that this will be less for 2010/2011 in the region of £500. Big Field Committee to be notified of the situation.

Cllrs Hamilton to carry out repairs to the bus shelter at Strood Green, cleaning the lamps on the Borough Bridge and also clearance of the footpath from Tanners Meadow to Tynedale Road shortly.

Cllr Smith raised the issue of the condition of the trees in The Avenue – Clerk to contact SCC - Highways Steward.

Bus Shelter at junction with Kiln Lane-Nutwood Avenue – MVDC to be contacted.

Request to replace seat adjacent to the Royal Oak, Brockham Green – Clerk to contact MVDC.

Vehicle Activated Signs raised at Parish Forum meeting – Charlwood Parish Council dealing with the matter and will contact us when issues have been clarified ie who will be responsible for their repair, how long is the battery life and who is responsible for the insurance of the signs.

**58. ALLOTMENTS:**

Concerns over pollution/fumes at the Wheelers Lane Allotments from a nearby property – questionnaire to be sent out within the next couple of weeks. RH  
Problem with moles raised – mole catcher needed.

**59. REPORTS OF MEETINGS:**

Local Parish Forum at Charlwood – County Councillor Helyn Clack reported on the large cuts that SCC had to undertake. Also there was a review of bus services but these would not affect Brockham. Surrey Community Action gave a talk on Parish Plans and their results.

MVDC Local Committee 18<sup>th</sup> June – Cllr Homewood away for the meeting.

**60. ANY OTHER URGENT BUSINESS:**

Cllr Hammond drew attention to the issue raised by Shere Parish Council over the Redhill-Guildford Community Rail Partnership – Agenda item for August.

Cllr Budd thanked for the refreshments.

**SURREY POLICE REPORT:**

PCSO Ivor Williams presented the report from the 7<sup>th</sup> June to 5<sup>th</sup> July 2010.

8 offences had taken place.

2 criminal damage, 1 burglary, 1 burglary from a dwelling, 2 theft, 1 harassment and 1 Public Order offence.

PCSO Williams agreed to carry out some speed checks in the area and confirmed that the VAS had been reported as not working in Middle Street.

Meeting closed at 10.20 pm

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