

BROCKHAM PARISH COUNCIL

Clerk to the Council
Mrs C M Plumb
Willow Cottage
Mill Hill Lane
Brockham
Surrey RH3 7LR
Tel: 01 737843471

Chairman
Cllr R Hammond
Tel: 01737843407

TO ALL MEMBERS OF THE PARISH COUNCIL

Your attendance is requested at the General Meeting of the Parish Council to be held in the Pavilion, Middle Street on **Monday 1st November 2010** at 7.30 pm Committees will meet at 7.00 p.m.

Celia Plumb Clerk to the Council

AGENDA

1. Apologies
2. Minutes of the Meeting held on 4th October 2010 (already circulated)
3. Declaration of Interest
4. Casual Vacancy – Co-option
5. Person Responsible for Report to Parish News
6. Matters Arising
Middle Street Land Limited
7. Chairman's Report
Remembrance Sunday
8. Financial Report
9. Clerk's Report
10. Parish Plan and Parish Emergency Plan (SCC)
11. Community Issues
12. Youth Council for Brockham
13. Recreational Facilities including Elizabeth Bailey Field
14. Brockham Website
15. Planning Matters:

MO/2010/1193/PLAH	Old Inn Lodge, Brockham Green	Erection of garden dwellings
MO/2010/1208/PLAH	Barossa, Reigate Road	Conservatory
MO/2010/1196/PLAH	10 Old School Lane	single storey detached granny annexe to rear of property
MO/2010/1268/PLA	1 Tynedale Road	erection of pair of semi-detached dwellings

Appeals

MO/2009/1390	Noys Yard Wheelers Lane	2 detached dwellings
MO/2010/0927	Noys Yard Wheelers Lane	2 detached bungalows
16. Highways and General Purposes
17. Allotments
18. Reports of Meetings
19. Any Other Urgent Business

PART 2

PUBLIC TIME

Approximately 8.30 p.m

BROCKHAM PARISH COUNCIL

Minutes of the General Meeting of Brockham Parish Council held on Monday 4th October 2010 in the Pavilion, Middle Street, Brockham at 7.30 pm

100. **PRESENT:** Cllr Hammond (in the Chair)
Cllrs Homewood, Smith, Hamilton, Richards and Millward
Members of the newly formed Youth Council
P C Dom Loraine - Surrey Police
101. **APOLOGIES:** Apologies were received from Cllrs Washtell and Budd
102. **MINUTES:** Minutes of the meeting held on the 6th September 2010 were approved and signed as a correct record.
103. **DECLARATION OF INTEREST:**
District Councillor Maurice Homewood declared an interest on the Development Control Committee at MVDC and would not take part in any voting on planning matters.
104. **PERSON RESPONSIBLE FOR REPORT TO PARISH NEWS:**
Cllr Hammond agreed to submit the September report to the Parish News.
105. **MATTERS ARISING:**
Archive records – No news to date but Cllrs Hamilton and Hammond to make further enquiries.
Notice Board in The Borough – Cllr Richards was thanked for repairing the notice board.
Letters to North Downs Primary School-Temporary Governing Body – no response received to any correspondence sent to the TGB.
ProjX SCC – response received confirming the appointment of a new leader who will be in touch with the group in due course.
106. **CHAIRMAN'S REPORT:**
Cllr Hammond confirmed that he and the Clerk would attend the Village of the Year Presentation at Ewhurst on the 23rd October, 2010.
Brockham Village web site – it was confirmed that Mr Caddick had removed all material relating to the Parish Council from this site.
Middle Street Land Development – the Parish Council was aware of discussions taking place with regard to the future use of the land in Middle Street. They were concerned that everyone should be informed of the facts and given the opportunity to comment before any decision was taken. The letter sent by the Chairman was read and approved by the Council.
107. **FINANCIAL REPORT:**
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|---------------------------|----------------------|--------|
| Current Account | 8,442.29 | |
| Deposit Account | 12,724.88 | |
| Reserve Account – web acc | 943.95 | |
| War Memorial Acc/No2 | 1,286.14 | |
| EBF Account | 1,197.16 | |
| Cheques drawn | | |
| 1221 Dorking Stationers | Cartridges and paper | £39.30 |

1222	Petty Cash	Village of Year Refreshments etc	£25.00
1223	BDL Auditors	Annual Audit	£470.00
1224	Mrs C M Plumb	Clerk's Wages September	£415.00
1225	H M Revenue and Customs	Tax	£89.00
1226	Mr C Long	Maintenance of EBF	£200.00
1227	Recreation Committee	Hire of Hall – October	£20.00
1228	R Archer	Plumbing at Allotments	£53.17
1229	Chase Children's Hospice	Re donation for hire of Chapel	£20.00
1230	Ascend Internet Ltd	Re Web site	£155.10
1231	Mr C Long	Maintenance of EBF	£275.00

Cheque drawn on War Memorial Account

0008	Mr C Giddings	Re War Memorial	£62.00
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Budget Meeting 20th October at Cllr Washtell's house

Water Rates substantial increase	Whealers Lane	£195.95
	Middle Street	£223.19

Subs to Surrey County Playing Fields 30.00

Youth Council to be allowed to use a redundant bank account now that they have officially Formed and adopted a constitution.

Applied to Helyn Clack re grant towards maintenance of the Big Field £500 await news

108. CLERK'S REPORT:

Money for wreath for Remembrance Day collected from Councillors.

Betchworth Castle visit agreed 30th October at 10.30 Clerk to confirm with Mr. Higgins MVDC Chairman – Cllr John Northcott requested visit to Parish Council meeting – suggested February 2011.

Surrey Hills visit agreed 26th March 2011. Clerk to confirm with Surrey Hills Society.

Dorking Rural Highways Forum 20th October at Hamilton Room Betchworth when County Councillor Helyn Clack will take the Chair.

SCAPTC – meeting 5th October at East Horsley – no one available to attend.

Leatherhead and Dorking CAB – APM 5th October Masonic Hall Dorking 7.30 pm no one available to attend.

SCAPTC – Mr Trevor Leggo agreed to attend January meeting 2011.

Items to be table:

English Rural Housing Newsletter

Pro Teq Surfacing

Yoga Show in London

Dorking and District Pres Newsletter

Local Council Review

109. PARISH PLAN AND EMERGENCY PLAN:

Cllr Hammond to arrange a meeting in November with interested parties.

110. COMMUNITY ISSUES:

Nothing to report.

111. YOUTH COUNCIL FOR BROCKHAM:

Meeting held 20th September in the Baptist Chapel for people interested in forming a Youth Council for the Village. After a discussion a committee was formed – Chairman Mr J Hamilton, Secretary Mrs C Ritchie and Treasurer Mrs C Plumb and the Terms of Reference were approved. Minutes were taken and ideas were exchanged between the youth of the village. It is proposed to apply for grants to enable activities to commence. The main request was for a skateboard area and enquiries are being made as to possible sites. One suggestion was for a hard play area to be put on the EBF? The Parish Council has agreed to pay for the hire of the hall to enable meetings to take place. Ideas are to be forwarded to the Parish Council for consideration at the forthcoming Budget meeting. The Youth Council hope to have a page on the website to advertise their events.

112. RECREATIONAL FACILITIES INCLUDING THE EBF:

Cllr Millward reported that the drainage scheme appears to be working following the recent heavy rain and the grass has nearly recovered. The Friends of the EBF propose organising a bonfire event at the end of October for local residents. Cllr Hamilton reported that the official signs had now been placed at the Field.

113. BROCKHAM WEBSITE:

Website have been offered historical papers from Betchworth but need archives to store the Information. Request to be made in the Parish News.

114. PLANNING MATTERS:

There were no objections to the undermentioned applications

MO/2010/1101/PLAH	51 The Borough	erect timber garage/garden room following demolition of garage
MO/2010/1118/CAT	Elm Grove Farm	Tree Surgery
MO/2010/1152/PCL	Mole Hatch, Kiln Lane	Certificate of Lawfulness
MO/2010/0817/PLAH	1 Brew House Road	Conversion of garage to Habitable accommodation
MO/2010/1200/PLAH	22 Kiln Lane	Raise roof & single storey ext
Concern was expressed that work had already been commenced on the undermentioned application – Clerk to contact MVDC.		
MO/2010/1128/PLAH	19 Kiln Lane	Rear conservatory
<u>For information</u>		
MO/2010/1092/SCC	J & J Franks	Variation of Condition 2
MO/2010/1121/SCC	J & J Franks	extension to quarry involving the extraction of sand and progressive restoration to agriculture
MO/2010/1122/SCC	J & J Franks	by infilling with inert waste (for consultation only)
MO/2010/1123/SCC	J & J Franks	
MO/2010/1203/SCC	J & J Franks	Bird hazard management scheme.

Decisions

MO/2010/0927/PLA	Noys Yard, Wheelers Lane	2 detached bungalows	Refused
MO/2010/0909/PLAH	35 Oakdene Close	pt single – pt two storey ext	Approved
MO/2010/0959/PLAH	38 Nutwood Avenue	conservatory and replacement porch	Approved
MO/2010/0941/PLAH	10 Tynedale Road	Garden Shed	Approved
MO/2010/0921/PLAH	Barn 1 Brockham Barns	retention of gazebo-hot tub	Refused
MO/2010/0802/PLA	Betchworth Park Golf Club	Half-way catering house	Approved
MO/2010/0786/PLA	Land to rear 11/13 Nutwood Ave	erection bungalow	Withdrawn

MO/2010/0968/PLAH	Mole Hatch Kiln Lane	replacement windows etc	Approved
MO/2010/1007/PLAH	10 Boxhill Way	side and rear exts	Approved
MO/2010/1001/PLAH	Ale House The Green	front ext and greenhouse	Approved

115. HIGHWAYS AND GENERAL PURPOSES:

BW52 site meeting taken place and some minor remedial resurfacing work has been carried out. SCC and MVDC is discussion regarding further works.
 SCC culvert in Old School Lane still awaiting repair.
 Footpath from Brockham Park to Strood Green – discussions taking place with Betchworth Estate and residents. There is evidence of a footpath through the woods.
 Cllr Hamilton to make enquiries with the owner of the activated sign in Middle Street regarding its repair.
 Cllr Richards reported blocked drain opposite the entrance of The Borough SCC to be notified.

116. ALLOTMENTS:

Middle Street allotment plot with a large tree growing on it – agreed to have the tree removed.
 Request for shed on an allotment plot at Middle Street approved as agreed in the Rules.
 Discussion took place regarding a further possible increase in the rents for 2012/13 due to the substantial rise in water rates. An increase in rents has already been approved for 2011/12.
 Water to be turned off at both sites during October.

117. REPORTS OF MEETINGS:

Brockham Big Field Meeting – it was reported that the Charity Commission had now approved the terms of the Brockham Big Field Community Sports Limited and shortly a new head lease would be signed with the National Trust. Fund raising would start shortly with regard to the new development.

118. ANY OTHER URGENT BUSINESS:

None.

PART 2

Co-option of a Parish Councillor – Letters to be sent to two possible candidates.

SURREY POLICE REPORT

PC Dom Loraine reported 2 Burglary (dwelling) Offences 1 Burglary (non dwelling) Offence 1 theft and 1 drug offence.

Reference was again made to horses on the Big Field and PC Loraine agreed to have a word with the respective person carrying out the activity but stated that it was a civil matter.

PUBLIC TIME

Representatives from the Youth Council attended the meeting and gave a resume of their strategy. They would produce a list of items to be considered at the forthcoming Budget meeting.

Meeting closed at 10.00 pm

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