

**BROCKHAM PARISH COUNCIL**

**Minutes of the General Meeting of Brockham Parish Council held on Monday 6<sup>th</sup> December 2010 in the Pavilion, Middle Street, Brockham at 7.30 pm.**

139. **PRESENT:** Cllr Hammond (in the Chair)  
Cllrs Homewood, Smith, Hamilton, Washtell and Muggeridge  
1 Parishioner
140. **APOLOGIES:** Apologies were received from Cllrs Budd, Richards and Millward.  
P c Dom Loraine.
141. **MINUTES:** Minutes of the meeting of the 1<sup>st</sup> November 2010 were approved and signed as a correct record.
142. **DECLARATION OF INTEREST:**  
District Councillor Maurice Homewood declared an interest on the Development Control Committee at MVDC and would not take part in any voting on planning matters. Cllr Hammond declared an interest on a planning matter listed on the Agenda.
143. **PERSON RESPONSIBLE FOR REPORT TO PARISH NEWS:**  
Cllr Hammond agreed to submit the December report to the Parish News.
144. **MATTERS ARISING:**  
Cllr Muggeridge signed the Declaration of Office and Members Interest Forms.  
Archives records – suggestion to make enquiries with regard to the Church Vestry and also the possibility of using space at the Strood Green Stores.  
BW 52 site meeting to take place between SCC and MVDC and the owners of the adjacent field.
145. **CHAIRMAN’S REPORT:**  
Chairman confirmed Christmas Drinks at his home on Sunday 11<sup>th</sup> December at 12.00.  
Brockham Village Web Site – response from Mr Caddick read out by Chairman and it was agreed no further action could be taken.  
Christmas Corner Carol Signing – Poland Trust – 24<sup>th</sup> December between 7.00 -8.00  
Clerk to contact Treasurer of Poland Trust regarding monies to be distributed to the carol singers.  
Remembrance Day Parade – P C Dom Loraine thanked for attending the ceremony.  
Brockham Bonfire Celebrations – the Parish Council thanked the Bonfire Committee for organising such an amazing evening and congratulated them on the speed of the clean-up the following day.  
Surrey Police will send a representative along to the January meeting to explain how to set up a Neighbourhood Watch Scheme and it was also mentioned that we should be more involved with the country watch scheme.
146. **FINANCIAL REPORT:**
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|---------------------------|-----------|
| Current Account           | 5,462.54  |
| Deposit Account           | 12,725.74 |
| Reserve Account – web acc | 1,444.03  |

War Memorial Acc/No2	1,224.14
EBF Account	1,197.16
Youth Council Account	22.00

**Cheques drawn**

1238	Recreation Committee	Hire of Hall	£20.00
1239	Surrey County Playing Fields	Subscription	£30.00
1240	CPRE	Subscription	£30.00
1241	Mr J Parker	Maintenance of BW 52	£170.00
1242	Mrs C M Plumb	Clerk's Wages Nov	£415.00
1243	H M Revenue and Customs	Tax	£89.00
1244	Mrs C M Plumb	Expenses Internet 62.97	
		Mileage 37.76	
		Tele 26.50	£127.23
1245	Recreation Committee	Hire of Hall - December	£20.00
1246	Mr C Long	Maintenance of EBF	£175.00
1247	Mr N Fuller	Cutting of Kiln Lane Hedge	£205.00
1248	Mr R Mason	Removal of Tree Allotments	£193.87
1249	Petty Cash	Christmas gifts coffee etc	£75.00
1250	Dorking Stationers	Cartridges	£22.22

**Payments in**

Current Account	Prize from SCA Village of Year Comp	£50
Web Site Advertising		£500
Youth Council		£22

Awaiting confirmation from H Clack regarding funding of £500 for Big Field

Payment authorised	C Long Turf and labour for EBF	£60	
	Hedge Middle Street	£290	
	Hedge Borough to Hillside	£185	£535
	Maintenance of Big Field	£1,820	
	Verge alongside Kiln Lane	£180	£2,000

Acknowledgement from CHASE for donation re hire of Chapel for Youth Council

**147. CLERK'S REPORT:**

Letter from Scouts inviting Parish Councillors to film show of their Summer Camp on 8<sup>th</sup> December – Parish Council gave a donation to Scouts for them to visit the Pegasus memorial -Cllrs Budd and Smith to attend.

Betchworth United Charities seek replacement for Mr Luff – Mr Hammond agreed to accept the position.

Neighbourhood Watch – Alan Berridge and Trevor Leggo SCAPTC attending January Meeting **TUESDAY 4<sup>th</sup> January 2011**

MVDC Chairman – John Northcott requested visit to Parish Council – Feb meeting ?

Surrey Hills visit 26<sup>th</sup> March 2011 – now on PROGRAMME – need sub committee to take this forward – Mr Bartlett agreed to assist.

**Items to be table:**

Local Council Clerks

Cabinet Office letter

SCC Local Committee 7<sup>th</sup> December at 14.00 at Pippbrook

Countryside Voice CPRE

Glasdon Products  
Fieldwork CPRE

**148. PARISH PLAN AND EMERGENCY PLAN:**

Cllr Hammond to organise meeting with interested parties – Cllrs Homewood and Muggeridge, Tony Hines, Ian Clinging, Bob Bartlett and Simon Budd.

**149. COMMUNITY ISSUES:**

Letter received from North Downs Primary School regarding funding for a particular pupil. The matter was discussed and it was agreed that the matter was one for SCC. to consider.

**150. YOUTH COUNCIL:**

Discussions taking place between the Web Team, Youth Council and Mr Ward regarding the purchasing of a camera to be used by the members of the Council for their activities and in connection with the web site. Views to be gathered from residents adjacent to Elizabeth Bailey Field regarding the possible installation of a small hard play area should funding be available.

**151. RECREATIONAL FACILITIES including Elizabeth Bailey Field:**

Elizabeth Bailey Field -Cllr Millward highlighted the need to purchase 2 swing seats and chains, a cradle seat and chains at a cost of £331.47 including VAT and carriage.it was agreed that these items should be purchased and paid for by the Parish Council. Cllr Millward to complete the Elizabeth Bailey Field Annual Return for the Charity Commission.

**152. BROCKHAM WEBSITE:**

The Web Team confirmed they would be prepared to contribute towards a specific item for use by the Youth Council. It was confirmed that Dorking Rugby Club had taken a slot on the web site. Await up date.

**153. PLANNING MATTERS:**

There were no objections to the undermentioned planning applications:

MO/2010/1353/PLAH	26 Wheelers Lane	Single storey ext & rooflights
MO/2010/1358/PLAH	9 Boxhill Way	side and rear exts
MO/2010/1367/CAT	Poland House Kiln Lane	Tree Surgery
MO/2010/1376/CAT	28 The Borough	Tree Surgery
MO/2010/1406/PLA	Brockham Recreation Ground	Erection of 2 cricket nets
MO/2010/1446/PLAH	24 Oakdene Road	Conservatory to rear
MO/2010/1464/TFC	Middle Green	Tree Surgery

**Decisions:**

MO/2010/0817/PLAH	1 Brew House Road	conversion of garage to habitable dwelling. <b>Approved with conditions</b>
MO/2010/1193/PLAH	Old Inn Lodge Brockham Green	erection of garden building <b>Approved with conditions</b>
MO/2010/1200/PLAH	22 Kiln Lane	raise roof height to create 1 <sup>st</sup> floor and ext. <b>Approved with conditions</b>
MO/2010/1208/PLAH	Barossa Reigate Road	Conservatory <b>Approved</b>

Cllr Homewood to raise the issue of MO/2010/1076 – 21 Warrenne Road with MVDC – it has been approved but the Parish Council very concerned that this will set a precedent in the area – as this was an award winning estate with special conditions.

**154. HIGHWAYS AND GENERAL PURPOSES:**

Communications with SCC regarding gritting schedule and Kiln Lane being made Priority 2 as it is a bus route. Also local farmers have been requested to help in these severe weather conditions. Clerk to speak to SCC regarding the village having access to a snow plough for use by the local farmers. Also whether there is any remuneration for farmers who give up their time to clear roads – ie money for fuel.

Big Field Ditch – await news regarding SCC grant of £500 towards maintenance of ditch. Footpath from Strood Green to Brockham Park – Betchworth Parish Council clarifying the matter.

Bus Shelter at corner of Kiln Lane and Nutwood Avenue – clerk to contact MVDC again Seat on Brockham Green for local family – Clerk to contact MVDC again.

Audit of Salt bins and their location has been forwarded to SCC.

Cllr Muggeridge was thanked for his hard work to keep the village moving during the recent snow fall. Also Mr Mason was thanked for gritting the Borough Bridge for the local residents.

Warrenne Road parking again causing concern.

**155. ALLOTMENTS:**

Confirmed water turned off at both sites.

Action to be taken regarding an allotment holder on Middle Street following removal of tree.

**156. REPORTS OF MEETING:**

Dorking Rural Highways Forum in Betchworth – many issues relating to winter maintenance were raised.

Clerks Meeting with MVDC Chief Executive – issues relating to winter maintenance high on the agenda.

**157. ANY OTHER URGENT BUSINESS:**

It was reported that the light at the junction of Kiln Lane and Brockham Lane was not working. Matter to be reported to SCC.

It was reported that damage had occurred to the bus shelter on the Green – matter to be reported to MVDC.

Meeting closed at 9.43 pm

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