

**BROCKHAM PARISH COUNCIL**

**Minutes of the General Meeting of Brockham Parish Council held on Monday 7<sup>th</sup> November 2011, in the Pavilion Middle Street, Brockham at 7.30 pm.**

- 117. PRESENT:** Cllr R Hammond in the Chair  
Cllr M Homewood Vice-Chairman  
Cllr J Muggeridge District/Parish Councillor  
Cllrs Richards, Hamilton, Millward and Budd  
District Councillor P Potter and 1 parishioner
- 118. APOLOGIES:** Apologies received from Cllrs Washtell, Buckle and PC Dom Loraine Surrey Police – due to their relocation into Mole Valley Council Offices at Pippbrook.
- 119. MINUTES:** Minutes of the Meeting held on the 3<sup>rd</sup> October 2011 were amended then approved and signed as a true record.
- 120. DECLARATION OF INTEREST:**  
Cllr Hamilton declared an interest in planning application MO/2011/1253/CU.
- 121. PERSON RESPONSIBLE FOR REPORT TO PARISH NEWS:**  
Cllr Hammond agreed to submit the November Report to the Parish News.
- 122. MATTERS ARISING:**  
**Dog Bins** – Cllr Millward to meet MVDC Dog Warden to finalise position of the dog bin in Tweed Lane, which the Parish Council have agreed to fund. – Clerk to contact MVDC Dog Warden.  
**Village Pond** - Cllr Hammond had been in contact with Mr Elson, Pond Expert and it was agreed that any works should take place next autumn. Clerk made enquiries with local residents and MVDC and about ownership of the pond and MVDC, Parks Department, appear to own the pond, which was originally a cart pond and will be prepared to undertake work on the pond in 2012. Youth Council have expressed a wish to be involved in any works carried out on the pond – a Risk Assessment would need to be in place.  
**Borough Bridge** – Cllr Richards in contact with SCC, Structures Department/maintenance regarding the surface of the footbridge. New surface to be laid Feb/Mar 2012.  
**Island at Strood Green** – letter to be circulated explaining the background to the island and asking residents not to park on the area. Situation to be monitored.  
**Village Pump** – Mr Higgins, Conservation Officer to Surrey Historic Buildings Trust has submitted report on the Pump stating that its condition is not ‘unstable’ and that only modest repairs may be necessary. and having liaised with MVDC, Historic Environmental Officer he is of the opinion that as MVDC own the Green they would also own the Pump and are responsible for its condition. The Facilities Manager at MVDC has agreed that money for the repair may be available and so work to the pump canopy can be considered in the Spring of 2012. The contractor who undertook work on the Ockley pump be asked to give a quote.

**123. CHAIRMAN'S REPORT:**

**Standing Orders** – a review to be carried out early in 2012.

Cllrs were reminded of Carol Singing at Christmas Corner on the 24<sup>th</sup> December between 7.00 and 8.00 pm

SCC campaign for Superfast Broadband in rural Surrey – residents asked to complete the survey either on line or by paper copy available in the local stores. Businesses in the parish have been targeted. Clerk has copies of the paper survey for residents. Information to be placed on the web site and in the December issue of the Parish News.

**124. FINANCIAL REPORT:**

Current Account	7,892.13	including £500 from SCA
Deposit Account	12,730.48	
Reserve Account – web acc	1,831.21	
War Memorial Acc/No2	1,224.14	keep account for maintenance fund
EBF Account	653.228	
Youth Council Account	4,357.16	

**Cheques drawn**

1359	Dorking Stationers	Cartridges	47.06
1360	Mrs C Ritchie	Youth Council Committee Meeting	37.50
1361	Mr C Long	Maintenance of EBF	205.00
1362	Croydon Coaches	Transport to Skaterham – deposit	100.00
1363	BDO Auditors	External Audit – Annual Return	342.00
1364	Mrs C M Plumb	Overpayment of Tax	79.00
1365	Recreation Committee	Hire of Pavilion – November	25.00
1366	Surrey Playing Fields	Subscription	30.00

**Receipts**

EBF funds for goal posts	582.00
Allotment rent	7.00

Bank signatories – form to be reissued omitting Cllr Muggeridge.

Budget meeting 26<sup>th</sup> October – draft precept presented to the meeting for approval. This was agreed and signed. Financial and Management Risk Assessment presented to the Council. This document was approved and signed.

Cllr Washtell thanked for hosting the budget meeting and work he had undertaken on the Risk Assessment. Precept attached.

Request from Brockham Recreation Ground Trust for a donation towards the refurbishment of the building. A discussion took place after receiving the quote for specific equipment – 50” screen plasma television and additional accessories amounting to £971. The Council agreed in principle but the Clerk to contact the Chairman of the Trust to see if any pruning can be done to the original estimate.

**125. CLERK'S REPORT:**

Cllrs were reminded of arrangements for Remembrance Day Parade and PC Dom Loraine confirmed he would be available on the day to organised the traffic.

Brockham Vicarage Trust – no further news at present.

Local Parishes Meeting 10<sup>th</sup> November at Headley - Chairman and Clerk to attend.

SCAPTC – AGM – East Horsley 27<sup>th</sup> September at 10.00 am Chairman attended – Localism main topic discussed. Now wait for its final path through Parliament.

Farming and Wildlife Advisory Group request for a donation – agreed no further action.

Mole Valley Housing Association had sought informal input to its Draft Localism Plan. No response yet given.

The Boundary Commission for England had notified Parish Councils that the consultation was open until 5<sup>th</sup> December on the draft proposals in the 2013 Review of Parliamentary Constituencies in England. No changes were proposed for the 3 Bs.

SCC Bus Review – details circulated to residents and the information to be placed on the web site.

Items to be tabled –

Clerks and Councils Direct

The Playing Fields Newsletter

Bus Review

**126. PARISH PLAN AND EMERGENCY PLAN SCC:**

Chairman to arrange meeting for a core committee. Cllr Hammond trying to locate a map regarding the gritting and winter arrangements for the village from SCC.

**127. COMMUNITY ISSUES:**

No outstanding matters.

**128. YOUTH COUNCIL FOR BROCKHAM:**

Meeting arranged 10<sup>th</sup> October with Youth Council, Parish Council and SCC regarding the land at Wellhouse Lane as a suggested site for a proposed skateboard area. SCC now investigating the legal implications and MVDC have agreed to certain funding should the land become available on a temporary lease from SCC. Christmas Party organised for the 21<sup>st</sup> December. Bushcraft course arranged for the Autumn. Skateboarding now finished at North Downs School and will continue at Skateram in Caterham. Grant approved by Sported for a Table Tennis project in the sum of £1,496.

**129. RECREATIONAL FACILITIES AT EBF:**

Cllr Millward reported on the recent bonfire arrangements 27<sup>th</sup> October and that enough rubbish had be collected for the fire. Friends of the EBF raised in excess of £100 at the event. Mr Long expected to complete one more cut before the winter. The Friends of the EBF have paid £582 for Goal Post which have now been ordered. Mr Palmer submitted an estimate for works to be carried out in the play area at a cost of £544.59 excluding VAT. It was agreed that the works should be undertaken and the monies withdrawn from the EBF Account. Cllr Millward confirmed the EBF Annual Return had been filed on line.

**130. BROCKHAM WEBSITE:**

Arising out the Budget meeting two projects had been highlighted. Strood Green Stores need for a community coffee maker and the Recreation Pavilion Appeal. The web team discussed both projects and agreed to contribute towards the Strood Green Stores appeal. The money for the project is monies raised by advertising revenue on the web site and not public funds.

**131. PLANNING MATTERS:**

**There were no objections to the under mentioned applications:**

MO/2011/1262/CAT

71-72 Old School Lane

Tree Surgery

MO/2011/1330/CAT	1-7 Anthony West House	Tree Surgery
MO/2011/1338/TFC	60 Middle Street	Tree Surgery
MO/2011/1369/TFC	27 Middle Street	Tree Surgery
MO/2011/1370/CAT	White Lodge Brockham Green	Tree Surgery
MO/2011/1373/CAT	Tanners Mead	Tree Surgery
MO/2011/1400/LBC	33 Wheelers Lane renovation and restoration of ground floor sitting room inglenook fireplace and hearth	

Objection regarding the under mentioned application to be raised with MVDC.

MO/2011/1253/CU	The Chapel Brockham Green	Change of use from deconsecrated chapel to residential dwelling
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Concern to be expressed regarding the building line on this application -

MO/2011/1278/PLAH	5 Hillside Close	Two storey side ext following demolition of existing conservatory
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### **Decisions**

MO/2010/1311/PLAMAJ	Dorking Angling Society	replacement of existing entrance, new parking and extension of lake.	APP
MO/2011/0935/PLAH	The Steading Wheelers Lane	1 <sup>st</sup> floor side ext	APP
MO/2011/1164/CAT	7 Warrenne Road	Tree Surgery	APP
MO/2011/1167/CAT	Mole Hatch Kiln Lane	Tree Surgery	APP
MO/2011/1060/PLAH	84 Brockham Lane	2 storey rear ext	APP
MO/2011/1186/PLA	Whitelands Reigate Road	conversion into two dwellings	Withdrawn
MO/2011/1262/PLA	71-72 Old School Lane	Tree Surgery	APP

## **132. HIGHWAYS AND GENERAL PURPOSES:**

Parking on the Green – works carried out by MVDC very successful.

Request for hatching at Wheelers Lane SCC number 83114764 still awaiting action

Yew Tree in Wheelers Lane MV Housing and SCC trying to sort out ownership

Kiln Lane Road Closure – work starting 7<sup>th</sup> November regarding preparation for mineral extraction from the Common Field in Betchworth. Concern by local residents that the bus will not be able to travel along Kiln Lane whilst road closure in place.

SCC Highways Meeting arranged to clarify who is responsible for what hedges around the village. SCC identified the hedges they will be cutting.

SLOW signs need repainting again following water leak, but Utilities Company has 6 months to undertake the work ensuring the ground has settled but H lines in Tanners Hill have been painted.

Overgrown hedge in Kiln Lane - local landowners have had the hedge cut.

Footpath 46 behind houses in Brockham Lane to A25 – Rights of Way Officer to check condition.

BW52 up date on drainage issues. SCC MVDC Environment Agency and Landowner in discussion and now await SCC proposals.

Maintenance of Big Field Ditch await confirmation from SCC regarding £500 allowance.

Report broken stile adjacent to Leighs Farm Brockham Green to SCC Rights of Way Officer.

**133. ALLOTMENTS:**

Repairs needed to gate to W L site

Inspection of allotment plots to be undertaken in New Year together with a review of the Rules

Wheelers Lane – tree on blackberry patch needs felling R Mason been asked for an estimate – no news. Cllr Hammond to chase the matter.

**134. REPORTS OF MEETINGS:**

Brockham Big Field Community Sports Centre meeting – it was reported that discussions are taking place with MVDC regarding the proposed changes to the Pavilion.

SCC Rural Highways Forum on 16<sup>th</sup> November cancelled and rescheduled to 23<sup>rd</sup> November in Capel.

**135. ANY OTHER URGENT BUSINESS:**

Concern over land changes on field in Wheelers Lane – MVDC Enforcement Officer to be contacted.

**PART 2**

No action required

**SURREY POLICE:**

No report available

**PUBLIC TIME:**

Reported missing grit bin at Tanners Hill – SCC to be informed.

Concern over the speed of vehicles in Middle Street – any news on Speedwatch. Surrey Police to be contacted.

Cllr Budd thanked for the refreshments

Meeting closed at 10.30 pm

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