

BROCKHAM PARISH COUNCIL

Minutes of the General Meeting of Brockham Parish Council held on Monday 5th December 2011, in the Pavilion Middle Street, Brockham at 7.30 pm.

136. **PRESENT:** Cllr R Hammond in the Chair
Cllr M Homewood Vice-Chairman
Cllr J Muggeridge District/Parish Councillor
Cllrs Richards, Millward, Budd and Buckle
Mr M Higgins, Conservation Officer and owner of
Betchworth Castle.
1 Parishioner
137. **APOLOGIES:** Apologies received from District Councillor Potter and Cllrs
Washtell and Hamilton
138. **MINUTES:** Minutes of the Meeting held on the 7th November 2011 were
amended then approved and signed as a true record.
139. **DECLARATION OF INTEREST:**
There were no declarations of interest registered.
140. **PERSON RESPONSIBLE FOR REPORT TO PARISH NEWS:**
Cllr Hammond agreed to submit the December Report to the Parish News.
141. **MATTERS ARISING:**
Dog Bins – Clerk confirmed order had been placed with MVDC for one Dog Bin
to be installed at the site agreed with the MVDC Dog Warden.
Village Pond – Clerk to forward to MVDC, Parks Department, recent photographs
and information received from Mr Bartlett regarding the history of Balchins Pond.
Youth Council have expressed a wish to be involved in any works carried out
on the pond – a Risk Assessment would need to be in place.
Borough Bridge – Cllr Richards in contact with SCC, Structures
Department and produced a sample of the proposed new surface to be laid on the
footbridge. Work expected to start Feb/Mar 2012.
Island at junction with Tweed Lane and Tynedale Road – Cllr Millward
reported that the issue seems to have been addressed at the present time.
Village Pump – The Facilities Manager at MVDC has agreed that there may be
monies available for the repair work to the pump canopy in the Spring of 2012.
MVDC to ask the contractor who undertook work on the Ockley pump to give a
quote.
North Downs School – Brockham site – after discussion it was agreed to write to
the Chairman of the Governing Body for clarification on the admissions policy
with effect from September 2013 bearing in mind the problems previously
encountered. Suggestion that the new Head Teacher of the School be invited to a
Parish Council meeting in the New Year.
142. **CHAIRMAN'S REPORT:**
Cllrs thanked the Chairman and Mrs Hammond for hosting a most enjoyable
evening.

Standing Orders – a review to be carried out early in 2012.
 Cllrs were reminded of Carol Singing at Christmas Corner on the 24th December between 7.00 and 8.00 pm. Clerk to contact the Poland Trust regarding monies.
 Cllr Budd agreed to organise mince pies and mulled wine during the evening.
 SCC campaign for Superfast Broadband in rural Surrey – residents asked to complete the survey either on line or by paper copy available in the local stores.
 Businesses in the parish have been targeted. Doctors Surgery also has copies of the survey.

143. FINANCIAL REPORT:

Current Account	6,004.54	including £500 from SCA and £50 carried over	
Deposit Account	12,730.90		
Reserve Account – web acc	1,831.26		
War Memorial Acc/No2	1,224.14	keep account for maintenance fund	
EBF Account	653.228		
Youth Council Account	5,215.29		
Cheques drawn			
1367 Mrs Plumb – Clerk’s Wages			519.00
1368 Mrs Plumb – Clerk’s expenses	Tele –	27.00	
	Mileage	37.76	
	Internet	64.50	129.26
1369 Petty Cash for gifts at Christmas			75.00
1370 CPRE subscription			30.00
1371 Void			
1372 Brockham Village Hall Club - Sept/Oct Youth Council –transfer			187.50
1373 Mr C Long - maintenance of EBF			185.00
1374 Mr N J Fuller – cutting of Kiln Lane hedge			210.00
1375 Croydon Coaches – Skateram – Nov - Youth Council transfer			185.00
1376 Recreation Committee – hire of hall – December			25.00
1377 Mr J Parker - maintenance of BW 52			170.00
1378 Mr B Cannon – petrol for mowing of allotment			49.83
1379 Mrs C Ritchie – printing of cards – Youth Council transfer			11.68
1380 Mrs C Ritchie – equipment for Youth Council – transfer			410.69
1381 Dorking Stationers			30.82
1382 Croydon Coaches – Skateram – Dec – Youth Council transfer			185.00
Receipts			
Youth Council Account			
Mrs C Ritchie - monies from Craft Fair			20.00
Award from Sported			1,496.00
Outstanding Account –			
Mr C Long – maintenance of inside of hedge Middle Street	240		
“ hedge from Borough to Hillside Close	£200		440.00
Mr C Long – maintenance of EBF			163.40
Mr C Long – maintenance of Big Field Ditch – shared with Big Field and £500 grant from SCC			2,090.00
Sports Equip – Goalposts, nets and accessories £582 transferred for EBF Acc			698.40
Proposed subscription for SCAPTC 2012	£607.80	increase of £29.54	

Bank Forms re signatures completed and forwarded to Bank await new instructions

Clarification obtained re Christmas gifts - Messrs Cannon Baker and Curtis, Barbara Hawkins and Web Team etc

Brockham Recreation Committee – Clerk explained the situation regarding the donation and the Committee will prune the estimate.

144. CLERK'S REPORT:

CLLRS WERE REMINDED THAT THE NEXT MEETING WOULD BE TUESDAY 3RD JANUARY 2012.

Brockham Vicarage Trust – no news

Local Parishes Meeting 10th November at Headley – main topic Localism - Cllr Hammond agreed to arrange a meeting in the New Year with Betchworth and Buckland with a view to combining resources etc.

Bus Review – Cllr Hammond agreed to send a letter pointing out the problems affecting school journeys during the peak hours.

SCC – Local Committee 6th December in MVDC – Cllr Hammond would try to attend .

Surrey County Playing Fields Newsletter - circulated

CPRE newsletter - circulated

145. PARISH PLAN AND EMERGENCY PLAN SCC:

Chairman to arrange meeting for a core committee. Cllr Muggeridge to supply a copy of the map regarding the gritting and winter arrangements for the village issued by SCC.

146. COMMUNITY ISSUES:

Cllr Muggeridge agreed to represent the Parish Council at the new Mole Valley Rural Crime Panel on the 14th December. The aim of the panel to ensure effective Communication between the police and the rural communities.

147. YOUTH COUNCIL FOR BROCKHAM:

Awaiting news from SCC regarding the legal issues relating to the use of the land in Wellhouse Lane for a proposed skateboard area. It was reported that there is a second visit to Skateram. It is proposed to hold a table tennis evening in the School Hall during January using the monies from the Sported grant towards equipment. Christmas Party organised for the 21st December. Bushcraft course arranged for the New Year and a possible Art Club with a professional artist covering graffiti art and the possibility of a graffiti wall, although concerns have been raised over this project.

148. RECREATIONAL FACILITIES AT EBF:

Goal Posts have now been delivered and await installation. Mr Palmer's estimate for works to be carried out in the play area at a cost of £544.59 excluding VAT were agreed and the monies should be withdrawn from the EBF Account. Cllr Millward confirmed the EBF Annual Return had been filed on line. Cllr Millward confirmed that approximately £176 had been raised at the recent Bonfire and BBQ. MVDC confirmed that all works relating to the Lottery Grant had been completed

in accordance with the grant agreement which was still binding, and, therefore any changes that the Parish Council may consider in the future need to fit the agreement and not breach it. MVDC can be consulted if there are any issues or concerns.

It was reported that the Bonfire Committee had supplied turf to replenish the area where the bonfire was sited.

In the latest report for the EBF from MVDC it was highlighted that the bark chippings in the play area needed turning and Cllr Millward agreed to undertake this task shortly. It was reported that the Friends of the EBF were looking to a local craftsman to make a country style bench for the area.

149. BROCKHAM WEBSITE:

The web team have agreed to support the purchase of the coffee machine for the Strood Green Community Store to the sum of £500. The money for the project is monies raised by advertising revenue on the web site and not public funds. It was also reported that the team now have two new members who will be working on the history section using the material researched by Mr Bartlett. It was also reported that the site now has a page for information etc for the Olympics.

150. PLANNING MATTERS:

There were no objections to the under mentioned applications:

MO/2011/1465/CAT	4 Providence Cottages	Tree Surgery
MO/2011/1476/TFC	The Coach House Old Reigate Road	Tree Surgery
MO/2011/1453/PLAH	70 Nutwood Avenue	Replacement of existing garage
MO/2011/1446/PLAH	39 Wheelers Lane	Amendment to roof line of two storey side ext
MO/2011/1528/CAT	Brooklands Cottage	Tree Surgery
MO/2011/1567/CAT	108 Brockham Lane	Tree Surgery
Planning Committee to consult with MVDC over this application to clarify matters		
MO/2011/1519/PCL	48 Nutwood Avenue	Certificate of Lawfulness for the proposed development in respect of roof ext

Decisions

MO/2011/1173	11 Kiln Lane	front and side exts	APPROVED
MO/2011/1224	70 Brockham Lane	single storey rear ext	APPROVED
MO/2011/1225	106 Middle Street	single storey side and rear ext and front porch	APPROVED
MO/2011/0235	65 Middle Street	conservatory at rear	REFUSED
MO/2011/1278	5 Hillside Close	2 storey side ext following demolition of Conservatory	APPROVED
MO/2011/1330	Anthony West House	Tree Surgery	No Objection
MO/2011/1253	The Chapel The Green	Change of use from deconsecrated chapel to residential dwelling	WITHDRAWN

(Discussion took place regarding the possibility of having the Chapel listed – it would be considered a Heritage Asset in a Conservation Area.)

MO/2011/1370	White Lodge, The Green	Tree Surgery	No Objection
MO/2011/1373	Tanners Mead Coach Road	Tree Surgery	No Objection
MO/2011/1338	60 Middle Street	Tree Surgery	No Objection

APPEAL

MO/2011/0415	Dorking Garden Centre	Infill re pet related products and variation to Condition 11 of application	ALLOWED
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Edolphs Farm in Charlwood – Premises Licence Application – agreed to monitor the situation.

Concern expressed over the amount of work being undertaken at premises in Wheelers Lane – MVDC Enforcement Officer asked to carry out an inspection. Also concern over the amount of advertising material displayed at Brockham Computers on the A 25 and Kiln Lane Nurseries. Enforcement Officer to be asked to make a visit to the sites.

151. HIGHWAYS AND GENERAL PURPOSES:

Parking on the Green – works carried out by MVDC Cllr Hammond to speak to Parks Dept to finalize matters.

Request for hatching at Wheelers Lane SCC number 83114764 still awaiting action

Yew Tree in Wheelers Lane MV Housing and SCC trying to sort out ownership Road Closure – work started 7th November regarding preparation for mineral extraction from the Common Field in Betchworth. Await news when Old Reigate Road will re-open.

Maintenance of Big Field Ditch received confirmation from SCC regarding £500 allowance.

Report broken stile adjacent to Leighs Farm Brockham Green to SCC Rights of Way Officer.

Water leak on Green outside Long Cottage to be reported to Sutton and East Surrey Water Co.

Blocked drain outside the Hairdressers on Green reported to SCC ref 112346.

Grit bin at Tanners Hill – SCC have no record of a bin ever been there. Monitor the situation this year and review in 2012.

Reported missing 30 mph and village sign at Strood Green to SCC.

Blocked ditch in Oakdene Road adjacent to properties – reported to SCC reference number 117581.

152. ALLOTMENTS:

Repairs needed to gate to W L site

Inspection of allotment plots to be undertaken in New Year together with a review of the Rules

Wheelers Lane – tree on blackberry patch needs felling - R Mason been asked for an estimate – no news. Cllr Hammond to chase the matter.

New resident in Wheelers Lane enquiring over ownership of hedge and access for maintenance. Monitoring the situation.

153. REPORTS OF MEETINGS:

SCC Rural Highways Forum on 23rd November in Capel. Local issues raised with SCC Highways Officers and an overview of the winter programme discussed. Brockham agreed to host the next meeting in May 2012.

154. ANY OTHER URGENT BUSINESS:

Concern over land changes on field in Wheelers Lane – MVDC Enforcement Officer to be contacted.

PART 2

No action required

SURREY POLICE:

No report available

PUBLIC TIME:

Mr Martin Higgins, the owner of Betchworth Castle gave an update on the Site. He said the first phase of work had been completed with certain safety issues being addressed. He was applying for a grant for work to take place on the terraced wall which needs to be safe for public access. Also issues of a car park and disability access need to be considered. The long term problem is maintaining the site and to safe guard it for the community. He is looking for assistance with the maintenance and Cllrs Hammond, Muggeridge and Buckle agreed to meet Mr Higgins on site on the 17th December at 11.00 am

Meeting closed at 10.30 pm

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