

**BROCKHAM PARISH COUNCIL**

**Minutes of the General Meeting of Brockham Parish Council held on Tuesday 3<sup>rd</sup> January 2012, in the Pavilion Middle Street, Brockham at 7.30 pm.**

155.     **PRESENT:**             Cllr R Hammond       in the Chair  
                                  Cllr J Muggeridge     District/Parish Councillor (late)  
                                  Cllrs Richards, Hamilton, Millward, Budd and Buckle  
                                  Mr M Higgins, Conservation Officer and owner of  
                                  Betchworth Castle (brief visit)  
                                  2 Parishioners
156.     **APOLOGIES:**         Apologies received from District Councillor Potter and Cllrs  
                                  Homewood and Washtell. Surrey Police were not  
                                  represented at the meeting.
157.     **MINUTES:**             Minutes of the Meeting held on the 5<sup>th</sup> December 2011 were  
                                  approved and signed as a true record.
158.     **DECLARATION OF INTEREST:**  
                                  Cllr Hamilton registered an interest in three planning applications  
                                  MO/2011/1604/CAT - MO/2011/1629/PLAH and MO/2011/1708/PLA
159.     **PERSON RESPONSIBLE FOR REPORT TO PARISH NEWS:**  
                                  Cllr Hammond agreed to submit the January report to the Parish News.
160.     **MATTERS ARISING:**  
                                  **Dog Bin** – Clerk confirmed the dog bin had been installed on the agreed site in  
                                  Tweed Lane.  
                                  **Village Pond** – Risk Assessment would need to be in place before any works could  
                                  be carried out on the Pond.  
                                  **Borough Bridge** – Cllr Richards in contact with SCC, Structures Department.  
                                  Work expected to start Feb/Mar 2012.  
                                  **Village Pump** – Await news from MVDC regarding suitable contractor.  
                                  **Edolphs Farm:** MVDC had received a premises licence application to hold large  
                                  music and entertainment events on this site. Due to the impact this would have on  
                                  the surrounding area Charlwood Parish Council are closely monitoring the situation  
                                  and will liaise with Brockham for support in the event of any future applications.
161.     **CHAIRMAN'S REPORT:**  
                                  **Carol Singing at Christmas Corner** – the Poland Trust made a donation of £100  
                                  which was distributed to the organisations in attendance and Cllr Budd provided  
                                  refreshments.  
                                  **Standing Orders** – a review to be carried out early in 2012 when more is known  
                                  regarding Localism.  
                                  **SCC campaign for Superfast Broadband** in rural Surrey – Doctors Surgery has  
                                  copies of the survey and further reference will be made in the Parish Magazine.  
                                  **Betchworth Castle** - Mr Higgins attended the meeting briefly to thank the Parish  
                                  Council for their support and time visiting the site but following further extensive  
                                  investigation it has proved too complicated for the Parish Council to lease the land.

**Bus Shelter** – Cllr Hammond to thank the local residents for decorating the Bus Shelter in Brockham Lane at Christmas. Cllr Hamilton to inspect the roof of the shelter in Brockham Lane together with the Shelter on the A 25 and undertake repairs if possible.

**162. FINANCIAL REPORT:**

Current Account	1,361.33	including £500 from SCA and £50 carried over + £500 contribution from Helyn Clack re Ditch
Deposit Account	12,731.32	
Reserve Account – web acc	1,831.33	
War Memorial Acc/No2	1,224.14	keep account for maintenance fund
EBF Account	653.34	minus £544.59 - £108.75 left
Youth Council Account	5,215.45	

**Cheques drawn**

1383	Sportsequip	Re goal posts etc Friends of EBF	£582	698.40
1384	Mr C Long	re: hedges Middle Street & Hillside Close	440	
		re: EBF maintenance	163.40	
		re: Maintenance Big Field Ditch	2090.00	2,693.40
1385	Mrs C M Plumb	Clerk's Wages – December		519.00
1386	Mrs C Ritchie	Staple Gun Youth Council <i>Transfer</i>		8.97
1387	Mrs C Ritchie	Photocards Youth Council <i>Transfer</i>		10.98
1388	Ascent Internet	Web Domaine		36.00
1389	Mr S Haines	TV etc for Recreation Trust		941.46
1390	Brockham Village Hall	Hire of Hall for Youth Council <i>transfer</i>		125.00
1391	Recreation Committee	Hire of Hall		25.00
1392	Mrs C Ritchie	Expenses for Youth Council <i>transfer</i>		197.61
1393	Mrs R Hamilton	Expenses for Youth Council		16.53
1394	Mr Palmer	Work at EBF (EBF Acc paying £544.59)		653.51
1395	MVDC	Dog Bin for Tweed Lane		243.60

**Receipts**

Youth Council Account	
Monies from Christmas Party	24.00
Donation to Youth Council	10.00
Proposed subscription for SCAPTC 2012	£607.80 increase of £29.54
Letter requesting cheque for £544.59 from Nationwide Account in name of EBF for maintenance work in the play area	
VAT claimed to the end of December 2011	- £2,774.00
MVDC form re precept for 2012-13	£15,727.

**163. CLERK'S REPORT:**

Mrs Hawkins thanked the Parish Council for the kind Christmas Gift which was much appreciated.

Cllrs invited to Beare Green Meeting 16<sup>th</sup> January at 7.30 pm to hear Mr Straw, MVDC, talk on the Neighbourhood Plan. Decision to be made at February meeting whether we invite Mr Straw to a Parish Council meeting.

Brockham Vicarage Trust – no news

Wheels 4 U newsletter – circulated.

English Rural Housing Association Winter Newsletter – circulated

Local Council Review and SCA Newsletters circulated.

**164. PARISH PLAN AND EMERGENCY PLAN SCC:**

Chairman to arrange meeting for a core committee. Cllr Muggeridge to supply a copy of the map regarding the gritting and winter arrangements for the village issued by SCC. Names passed to the Chairman of volunteers in the event of an emergency. Agreed to try and get a supply of sand and bags to be stored locally following the recent flooding at Strood Green. Mr Martin Smith to be approached regarding possible storage facilities.

**165. COMMUNITY ISSUES:**

Cllr Muggeridge attended the new Mole Valley Rural Crime Panel on the 14<sup>th</sup> December. The aim of the panel to ensure effective communication between the police and the rural communities. Residents were urged to report all crimes and anti-social behaviour in the countryside by calling 101. Next meeting 29<sup>th</sup> March 2012.

**North Downs School – Brockham site** – Await reply from the Chairman of the Governing Body for clarification on the admissions policy with effect from September 2013 bearing in mind the problems previously encountered and suggesting that she might like to attend a Parish Council meeting in the New Year.

**166. YOUTH COUNCIL FOR BROCKHAM:**

Still awaiting news from SCC regarding the legal issues relating to the use of the land in Wellhouse Lane for a proposed skateboard area. Confirm grant received from Sported (£1,496) for the Table Tennis Project. Attached review for 2011.

**167. RECREATIONAL FACILITIES AT EBF:**

Goal Posts awaiting installation. No news on suitable bench for the area.

Mr Palmer's estimate for works to be carried out in the play area at a cost of £544.59 excluding VAT were agreed and the monies to be withdrawn from the EBF Account

**168. BROCKHAM WEBSITE:**

No report.

**169. PLANNING MATTERS:**

**There were no objections to the under mentioned applications:**

MO/2011/1609/CAT	Glebe Lodge Wheelers Lane	Tree Surgery
MO/2011/1613/TFC	33 Wheelers Lane	Tree Surgery
MO/2011/1622/DEA	Boxhill Farm	Notification to erect 3 open fronted farm buildings
MO/2011/1629/PLAH	18 Tynedale Road	1 <sup>st</sup> Floor rear extension
MO/2011/1604/CAT	Old Inn Lodge Brockham Green	Tree Surgery

Clerk to contact MVDC Tree Officer expressing concern regarding the grounds given for removal of the tree being to enhance the view.

MO/2011/1708/PLA The Chapel Brockham Green Change of use from  
deconsecrated chapel to residential  
After a discussion and vote regarding change of use – 4 – 1 against change of use  
Clerk to contact MVDC raising our previous concerns and objections over this  
application in the Conservation Area and the access issues across the Green.

**DECISIONS:**

MO/2011/1369	27 Middle Street	Tree Surgery	APPROVED
MO/2011/1400/BC	33 Wheelers Lane	renovation works	APPROVED
MO/2011/1465	4 Providence Cottages	Tree Surgery	No Objection
MO/2011/1453	70 Nutwood Avenue	Replacement of existing garage	APPROVED
MO/2011/1519/PCL	48 Nutwood Avenue	Certificate of lawfulness for proposed development	APPROVED
MO/2011/1528/CAT	Brooklands Cottage	Tree Surgery	No Objection
MO/2011/1446/PLAH	39 Wheelers Lane	Amendment to roof line	APPROVED
MO/2011/1476/TFC	Coach House, Old Reigate Road	Tree Surgery	APPROVED
MO/2011/1567CAT	108 Brockham Lane	Tree Surgery	APPROVED

Concern over the amount of advertising material displayed at Brockham Computers on the A 25 and Kiln Lane Nurseries. Enforcement Officer to be asked to make a visit to both sites.

**170. HIGHWAYS AND GENERAL PURPOSES:**

Parking on the Green – works carried out by MVDC Cllr Hammond to speak to Parks Dept to finalize matters.  
Yew Tree in Wheelers Lane MV Housing and SCC trying to sort out ownership  
Report broken stile adjacent to Leighs Farm Brockham Green to SCC Rights of Way Officer.  
Water leak on Green outside Long Cottage reported again to Sutton and East Surrey Water Co.  
Blocked drain outside the Hairdressers on Green reported to SCC ref 112346.  
Serious pot holes across the Green and on the approach to Borough Bridge from the north side reported to SCC.  
Two trees in Tanners Brook reported to the Environment Agency.  
Clerk to contact SCC regarding the white lining at the top of Tanners Hill indicating the road. It was felt that it allows for a parking space as opposed to being part of the highway.  
It was reported that the second lamp post to the east of Brockham Lane needed attention. Cllr Hamilton agreed to inspect the lamp.

**171. ALLOTMENTS:**

Repairs needed to gate to W L site  
Inspection of allotment plots to be undertaken in New Year together with a review of the Rules  
Wheelers Lane – tree on blackberry patch needs felling - Cllr Hammond to contact the tree surgeon.

**172. ANNUAL PARISH MEETING:**

Confirm date of 27<sup>th</sup> April 2012. Chairman to alter format of meeting. Suggested speakers Mr Bartlett and Mr Higgins. Await further instructions.

**173. REPORTS OF MEETINGS:**

SCC Rural Highways Forum - Brockham agreed to host the next meeting in May 2012. Clerk to contact County Councillor Clack with the suggested dates of the 16<sup>th</sup> or 23<sup>rd</sup> May.

**174. ANY OTHER URGENT BUSINESS:**

None

**PUBLIC TIME:**

A discussion took place with representation from Strood Green regarding the recent flooding in the area - repeat of two years ago. SCC had been on site and identified two possible areas and intend to carry out further investigations. In the meantime the Parish Council agreed to pay for a drain survey to try and find the cause and rectify the matter. Cllr Mugeridge to contact Mr Uden. Members of the Emergency Committee attended the scene.

Mr Simon Budd gave a brief outline of how the Committee propose to organise the Diamond Jubilee events – from Friday 1<sup>st</sup> June to Tuesday 5<sup>th</sup> June. The Parish Council offered support. Await further news.

It was also reported the concern over the paper Chinese lanterns being lit to celebrate events. They can cause problems to farmers and create damage. Chairman agreed to put a warning in the Parish News.

**PART 2**

No action required

**SURREY POLICE:**

No report available

Cllr Budd thanked for the refreshments.

Meeting closed at 9.40 pm

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